C.U.P.E. ALBERTA DIVISION

APPLICATION FOR
AT-HOME CHILD CARE SUBSIDY

DELEGATE NAME: _____

Please indicate the dates for which at-home child care expenses were incurred, ***other than those normally incurred*** *had the delegate been performing her/his normal work shift. To be verified by the locals Treasurer.*

LOCAL #:	***DATE:***	***COST:***	***NAME OF CHILD(REN):***
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

MAILING ADRESS: _____

_____

_____ _____

Signature of Delegate ***Signature of Local Treasurer***

ALBERTA DIVISION CONSTITUTION

ARTICLE 17 – CHILD CARE AND EXPENSES

Section 1 - The Division will pay for and provide on-site child care for delegates and invited guests attending Division Conventions, Conferences, Committee meetings, and CUPE Week long schools. The Division Treasurer shall ensure that the Division and its officers are protected against any legal action that may arise as a result of these services being offered by the Division.

Section 2 - The Division may reimburse delegates for off-site child care/dependent care expenses, unless such expenses would have been normally incurred had the employee been performing their regular work shift.

Within one (1) month of the close of a Division sponsored function, delegates, through their local unions, may apply to the Canadian Union of Public Employees Alberta Division for reimbursement of receipted child / dependent care expenses to a maximum of $60.00 per day per child/dependent.

Original receipts of payment from the Care giver / facility must be provided with an accompanying letter from the Local Union verifying the costs, in addition to the "Child/Dependent Care" expense form provided by the Division Treasurer.

Please RETURN *this form along with* ***all the original receipts*** *of payment from the care giver/facility* ***with an accompanying letter from the Local Unions Treasurer*** *verifying the costs to the following:*

Neil Ketler, CUPE Alberta Treasurer
#202 – 10425-Princess Elizabeth Ave
Edmonton, Alberta, T5G-0Y5