

COLLECTIVE AGREEMENT

BETWEEN

THE CITY OF LETHBRIDGE

AND

**THE CANADIAN UNION
OF PUBLIC EMPLOYEES LOCAL 70**

JANUARY 1, 2009 - DECEMBER 31, 2011

This agreement made on the ____ day of January A.D. 2009.

BETWEEN The CITY OF LETHBRIDGE,
hereinafter referred to as the "Employer"
Party of the First Part,

-and-

The CANADIAN UNION OF PUBLIC EMPLOYEES
LOCAL #70 (MUNICIPAL WORKERS)
Lethbridge, hereinafter referred to as the "Union"
Party of the Second Part.

1.00 **SPIRIT OF AGREEMENT**

The Employer and the Union recognize and accept the principles and spirit of good teamwork based on mutual responsibility, respect, confidence, loyalty, integrity, and further recognize that successful employer-employee relations must be mutually advantageous, fair and just, and not more favourable to one than the other.

2.00 **TERM OF AGREEMENT**

2.01 Mutual Agreement

The parties' undersigned hereto mutually agree to comply with and be governed by the conditions herein set out in this agreement.

2.02 Length of Agreement

This agreement shall come into force on January 1, 2009 and shall remain in force and effect to December 31, 2011 and remain in full force and effect until December 31st of any subsequent year, unless either party gives notice in writing on or before October 1, 2011 or prior to October 1st of any subsequent year.

2.03 Negotiations

Negotiations pertaining to any desired changes must be commenced by October 15th in the year of issuance of said notice by which date both parties shall submit the details of changes desired.

2.04 Failure to Make a New Agreement

The Union and the City agree that during any period of negotiations for a new agreement, this contract shall, in accordance with the Alberta Labour Relations Code, Division 21 (130) remain in full force and effect until such time as either party commences strike or lock-out action.

3.00 **STRIKES AND LOCKOUTS**

It is mutually agreed that while negotiations for a further agreement are in progress, there shall be no strikes, stoppages or slow-downs in work on the part of the employees covered by this agreement nor any lockouts of employees on the part of the Employer against said employees.

4.00 **RETROACTIVITY**

4.01 Effective Date

All monetary changes in the new agreement shall be adjusted retroactively to the first day of the first pay period after the effective date of the new agreement unless otherwise agreed.

4.02 Retroactive Pay for Terminated Employees

1. Past employees, who were in the service between the expiration date of the previous agreement and the date of the signing of this agreement, shall be entitled to any retroactive adjustment of the regular rate of pay provided in the settlement. It is the employee's responsibility to inform the Employer of their whereabouts.

2. Past employees, who were retired from the service between the expiration date of the previous agreement and the date of the signing of this agreement shall automatically receive the retroactivity provided in 4.02(1).

5.00 **NO DISCRIMINATION**

5.01 Trade Union Activity

The employer agrees there shall be no discrimination, interference, restriction, or coercion, exercised or practiced, against any employee because of their connection with trade union organizations or activities.

5.02 General Conditions

(a) The Employer agrees there shall be no discrimination, interference, restriction, or coercion exercised or practiced with respect to any employee.

(b) Paragraph (a) does not apply with respect to discrimination based on a bona fide occupational requirement. The onus of proof for discrimination based on a bona fide occupational requirement shall be with the Employer.

5.03 Equal Pay for Equal Work

The Employer shall not employ an employee for any work at a rate of pay less than the rate of pay at which another employee is employed for similar or substantially similar work.

5.04 Harassment

All Employees covered by this Agreement have a right to freedom from harassment in the workplace. The parties agree to jointly educate both employees and managers to prevent workplace harassment.

(a) Sexual Harassment

Definition: Unwanted sexual advances, unwanted requests for sexual favours, and other unwanted verbal or physical conduct of a sexual nature constitutes sexual harassment, when:

- subjection to such conduct is made either explicitly or implicitly, as term or condition of an individual's employment, or continued employment,

- subjection to or rejection of such conduct by an individual demonstrably affects that individual's employment.

(b) Personal Harassment

Definition: Personal Harassment shall be defined as:

Any discriminatory behavior at or related to the workplace which denies an individual their dignity and respect or affects their job security by creating an intimidating, offensive, embarrassing or humiliating work environment.

6.00 UNION RECOGNITION

6.01 Sole Bargaining Agent

The Employer recognizes the Union, Local #70 C.U.P.E., as the sole bargaining agent for the employees covered by this agreement, and agrees not to bargain collectively with any other labour organization.

6.02 No Other Agreements

No employee covered by this agreement shall be asked to make a written or verbal agreement with the Employer covering hours of work, wages or conditions during the term of this agreement, except as specifically provided for in this agreement.

6.03 Voluntary Severance

The Employer reserves the right to offer voluntary severance incentive packages to employees in order to facilitate business change. The Union will be notified if the Employer chooses to exercise this right.

6.04 Union Dues Check-Off

The Employer agrees to check off Union dues under the Rand formula. It is understood that fines and assessments are not included in this arrangement.

6.05 Meeting with Steward

The Steward and all new employees will be allowed up to ten (10) minutes for the purpose of orientation. The Employer agrees to inform the new employees that a Union Agreement and dues check-off are in effect. The Union will provide copies of the Agreement, which will include a membership application and a list of Union Executive.

6.06 Recreation Operator on Duty

While any arena is in use for Sport or Recreation, the Employer agrees to have a Recreation Operator on duty.

6.07 Non-Union Supervisors Performing Bargaining Unit Work

Non-Union supervisory personnel shall not be permitted to perform the work that is normally performed by members of the Bargaining Unit except in the following instances:

- 1) Emergencies when no other employees are available.
- 2) When starting and testing new equipment.
- 3) For instructional purposes.

- 6.08 Scope Clause
This Agreement covers all employees who occupy classifications appearing in the Schedule of Wages (Appendix "A") attached, and new positions falling within the Union's jurisdiction.
- 6.09 Local #70 Administrative Leave
Any Executive Member, to a maximum of two (2) officers, will be allowed leave of absence one (1) day a week, or as required. Wherever possible, the Union Executive Member will give the Employer sufficient notice to allow the Employer to meet operational needs. The Union will pay the salary and Employer/Employee benefit costs for the days of absence.
- 6.10 Leave Full Time Union Positions
An employee who is elected or selected for a full time position with the union or any body with which the union is affiliated, shall be granted leave of absence without loss of seniority for a period of one year. Such leave may be renewed each year, on request by the Union, during the term of office. The Union agrees to reimburse the Employer for wages and benefits.
- 6.11 Personnel Record Access
Subject to exceptions under Alberta's Freedom of Information and Protection of Privacy Act ("FOIP"), employees shall have the right to review their personnel file held by the Human Resources Department, provided that they make an appointment in advance with the Human Resources Department. The employee may have a Union Steward present at the time of said review. The employee has the right to make copies of any document in the employee's file. The employer shall not remove or alter any document except in accordance with FOIP.
- 6.12 Time Off For Meetings
When an employee and/or Union Representative attends a meeting with the Employer dealing with Union business, the employee and/or Union Representative shall suffer no loss in pay or benefits. The employee and/or Union Representative must advise their immediate Supervisor that they have been called to attend a meeting.
- 6.13 Union Bargaining Committee
A maximum of five (5) employees shall receive pay during Union negotiations, if such meetings are held during working hours. Said meetings to be called by the City Manager or a representative of the City Manager.
- 6.14 Proofreading of the Agreement
One (1) member of Management and one (1) member of the Union Negotiation Committee will be assigned to proofread the agreement without loss of pay.
- 6.15 Assistance of C.U.P.E. National
The Union or its members shall have the right to use or have the assistance of C.U.P.E. National.
- 6.16 Appointments of Union Officers
The Union shall list current appointments of Union Officers, Business Agents, and Stewards with the Human Resources Department.

6.17 Access To Information

Upon written request by the Union, the Employer will make available any public information in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.

7.00 **MANAGEMENT'S RIGHTS**

Management reserves all the rights not specifically restricted by this agreement.

8.00 **DEFINITIONS**

In this agreement:

8.01 Employer

"Employer" means the City of Lethbridge

8.02 Employee

"Employee" means a person employed by the City of Lethbridge who is subject to this agreement.

8.03 Permanent Full-Time Employee

"Permanent Full-Time Employee" is an employee who has been awarded a posted permanent position and has completed probationary requirements.

8.04 Non-Permanent Employee

A "Non-Permanent Employee" is an employee who has completed probation and has maintained seniority as per Clause 13.02.

a) Part-time - an employee who has been awarded a part-time position or who has worked 12 consecutive months and whose regular workweek is less than the weekly hours as specified in Clause 10.01 and 10.02.

b) Seasonal or Relief - an employee who has been awarded a seasonal or relief position or recalled as specified in Article 15.00.

8.05 Probation Period

All newly hired employees shall be on probation for a period of six (6) months (e.g. 975 hours relating to a 37.5-hour workweek; 1,040 hours relating to a 40-hour workweek). At the end of three (3) months continuous or accumulative employment, the employee will be advised of any deficiencies in their performance and abilities.

Should the Employer wish to extend an employee's probationary period, reasons for the extension must be provided and the agreement of the Union and the affected employee obtained. The extension of the probationary period shall not exceed three (3) continuous or accumulative months.

Any absences from duty in excess of ten (10) consecutive days will be added to the above probationary period.

Upon completion of the probationary period, an employee's seniority shall date from the original date of employment.

8.06 Trial Period

Any employee awarded a posted position shall be in a trial period for six (6) consecutive and/or accumulative months and upon its completion shall be declared permanent in the position. At the end of three (3) months continuous or accumulative employment, the employee will be advised of any deficiencies in their performance and abilities. If the employee proves unsatisfactory during the trial period, or is not satisfied with the position, the employee will revert to the employee's former position and wage without loss of seniority. Any other employees affected by this reversion shall also revert to their former position and wage without loss of seniority.

8.07 Seniority

Seniority is defined as the length of service in the Bargaining Unit as outlined in the Scope Clause (Clause 6.08) and shall include service with the Employer prior to certification or recognition of the Union.

8.08 Definition of a Lay-off

A lay-off shall be defined as a reduction in the work force or a reduction in the regular hours of work as defined in this agreement.

8.09 Term Relief Posting

A posting where an employee is relieving another permanent employee who is absent because of an approved leave of absence, parental leave, short/long term sickness or accident, or relieving another permanent employee who holds a term relief posting. It is understood that term relief postings will not contribute toward a permanent vacancy as stated in Clause 13.03(b).

8.10 Term Posting

A posting where work is required for a limited period of time. A term posting shall not exceed two (2) years unless mutually agreed by both parties. It is understood that term positions of a special or project nature approved by the Union will not contribute toward a permanent vacancy as stated in Clause 13.03(b).

8.11 Seasonal Posting

A posting where work is required for a specified season (i.e. summer or winter).

9.00 **GRIEVANCE PROCEDURE**

9.01 Definition of a Grievance

Grievance shall mean any difference concerning the interpretation, application, operation, or any alleged violation of this agreement.

9.02 Informal Discussion

The employee or employees concerned, with or without the Union, may seek to settle the dispute through discussion with their immediate Supervisor and/or the applicable HR Consultant.

- 9.03 Presence of Steward
Grievances between the Employer and an employee or the Union shall be heard in the presence of the Steward or authorized Union Representative.
- 9.04 Meetings Without Loss of Pay
When an employee and/or Union Representative, to a maximum of two (2) people, attend a grievance meeting with the Employer, the time in attendance at the meeting will be without loss of pay. Preparation time and time spent in pre-grievance meetings (to prevent a grievance) will also be allowed without loss of pay. The total length of preparation time and pre-grievance meeting time will be determined by mutual agreement between the Employer and the Union.
- 9.05 Stewards Leaving the Work Site
A Steward shall not leave their place of work to discuss a grievance with the Employer or an employee during working hours without first notifying their immediate Supervisor. A Steward shall inform their immediate Supervisor with respect to which grievance will be discussed, where such discussions will take place and approximately how long the Steward will be away from the work site.
- 9.06 Recalls, Health and Safety, Dismissals, Lay-offs
In the case of recalls, health and safety, dismissals and layoffs, the grievance shall be initiated at Step 2 of the Grievance Procedure (Director Level).
- 9.07 Replies in Writing
Replies to grievances, stating reasons, shall be in writing at all stages.
- 9.08 Settling of Grievances
THE UNION SHALL HAVE CARRIAGE OF GRIEVANCES WHICH SHALL BE PROCESSED IN THE FOLLOWING MANNER:
- Step 1 - The grievance shall be filed with the applicable Business Unit Manager by the Union with a copy to the applicable HR Consultant, within ten (10) working days of the disputed act. The Business Unit Manager shall review the grievance with the union and will render a decision in writing to the Union, within ten working days of receipt of the grievance. A copy of the reply will be sent to the Grievor and applicable HR Consultant.
- Step 2 - If the grievance is not settled at Step 1 the grievance may, within ten (10) working days after receiving the decision, be filed by the Union with the Director. The Director or designate shall review the grievance with the Union and the applicable Business Unit Manager and submit a decision in writing within ten (10) working days to the Union, with a copy to the Grievor, Steward, applicable HR Consultant, and Business Unit Manager.
- Step 3 - If the grievance is not resolved in Step 2, the grievance may within ten (10) working days after receiving the decision, be filed by the Union with the City Manager or designate.
The City Manager shall review the grievance with the Union and Director. The City Manager or designate shall submit a decision in writing within ten (10) working days to the Union, with a copy to the Grievor, Steward, applicable HR Consultant, Business Unit Manager and Director.

Step 4 - If the grievance is not settled in Step 3, either party may proceed within thirty (30) working days, to submit the grievance to a Board of Arbitration to be established in accordance with Clause 9.09.

9.09 Arbitration Procedure

(1) The Employer and the Union shall each appoint one (1) member to represent the respective parties at the Board hearing. The representatives so appointed shall appoint a Chairperson, but failing to agree on a selection, they shall request the Minister of Labour for the Province of Alberta to select a Chairperson.

(2) Grievances shall receive fair and just consideration.

(3) The Board's decision shall be final and binding on both parties and shall be handed down as expeditiously as possible.

9.10 Expenses of the Board

Each party shall pay:

(1) The fees and expenses of its Nominee to the Board.

(2) One-half (1/2) of the fees and expenses of the Chairperson.

9.11 Single Arbitrator

The parties shall:

(a) Mutually agree to a single Arbitrator to hear the grievance. The use of a single Arbitrator must be agreeable to both parties.

(b) Pay one-half (1/2) of the fees and other related expenses of the Single Arbitrator.

(c) Failure to agree shall result in appointment of an Arbitrator by the Minister of Labour.

9.12 Amending of Time Limits

The time limits fixed in both the Grievance and Arbitration Procedure may be extended by consent of the parties, verbally and confirmed in writing.

9.13 General or Policy Grievance

When a dispute involving a question of general application or interpretation of this Agreement occurs, the Union shall first seek to settle the dispute with the Human Resources Manager. If the Union is unable to resolve the dispute with the Human Resources Manager, a grievance may be filed with the City Manager within thirty (30) working days of the disputed act. Only Grievances submitted by the President, Vice-President or Chief Steward shall be considered.

10.00 WORKING CONDITIONS

10.01 Work Schedule - Outside Employees

(a) The regular working hours for outside employees shall be eight (8) hours per day, forty (40) hours per week and shall be between 7:00 a.m. and 6:00 p.m. five (5) days per week.

(b) Alternative work schedules are acceptable if mutually agreed between the Union and the Employer.

(c) If an employee's starting time is changed, the Employer may return the employee to their original starting time. No further change to the employee's start time may occur for the remainder of the calendar week. At the option of the Employer, an employee may be paid overtime and be required to further change their start time.

(d) ENMAX Centre and Recreation Staff Posted Schedules

The starting times on ENMAX Centre and Recreation Staff posted schedules may vary by up to two (2) hours within the calendar week.

10.02 Work Schedule - Inside Employees

(a) The regular working hours for inside employees shall be seven and one-half (7 1/2) hours per day, thirty seven and one half (37 1/2) hours per week and shall be between 7:00 a.m. and 5:00 p.m.

(b) Alternative work schedules are acceptable if mutually agreed between the Union and the Employer.

(c) If an employee's starting time is changed, the Employer may return the employee to their original starting time. No further change to the employee's start time may occur for the remainder of the calendar week. At the option of the Employer, an employee may be paid overtime and required to further change their start time.

10.03 Compensation for Non-Regular Working Hours

(a) Employees scheduled to work outside regular working hours shall have their hourly rate of pay for those hours incremented by \$1.50 per hour.

(b) A shift differential shall not be paid for any hours of work, which are paid on an overtime basis.

(c) A shift differential may not be paid for any hours of work on an employee initiated alternate work schedule.

10.04 Equal Number of Weekends Off

Employees within the same work group required to work on weekends shall be given two (2) other consecutive days off per week. The days off shall be rotated to provide that employees get Saturdays and Sundays off on an equitable basis whenever possible.

- 10.05 Rotary Leave Schedule
For the purpose of equalization of bi-weekly pay, the working hours shall be an average of eight (8) hours per day and an average of forty (40) hours per week of those employees working on the Progressive Rotary Leave Schedule.
- 10.06 Rest Breaks
All employees shall be permitted one (1) fifteen (15) minute paid rest break in each half of their shift.
- 10.07 Extension of Split Shifts
Where there are split shifts, there shall not be less than two (2) hours break and no shift shall extend for more than ten (10) hours.
- 10.08 Inside Employees working Eight (8) Hours
The working hours of employees working in the Purchasing, Electric Department and Infrastructure Services Department may be eight (8) hours per day, five (5) days per week, Monday through Friday.
- 10.09 Field Service Work
The amount of field service work for the Mechanics and Welders will be kept to a minimum.

11.00 **OVERTIME**

- 11.01 Voluntary Provision
No employee shall be required to work overtime against the employee's wishes. The Employer shall keep overtime to a minimum.
- 11.02 Overtime Pay
Double time shall be paid for all overtime when requested by the Employer. Work performed before and after the normal working hours, as covered by this agreement, without prior notice shall be considered overtime.
- 11.03 Distribution of Overtime
The Employer agrees to distribute such overtime as evenly as practical among the members of the Department concerned.
- 11.04 Emergency Calls
Double time (2X) shall be paid for emergency calls and not less than two (2) hours at double time (2X) for any one (1) call out. Within the two (2) hours, thirty (30) minutes is provided for reporting to work.
- 11.05 Making up Lost Time
An employee upon approval, may elect, but will not be directed to make up lost time from the employee's regularly scheduled workweek at straight time.
- 11.06 Pay for Working on Regularly Scheduled Days Off
In the event of an employee being called to work on their day or days off, they shall be paid at twice (2X) the hourly rate for each hour worked.
- 11.07 Time Off in Lieu of Overtime

No employee shall be required to take time off in lieu of overtime except where otherwise specified in the Agreement.

11.08 Overtime Pay at Employee's Classification

All overtime will be paid at the employee's classification unless the job is classified higher.

11.09 Overtime Banking

The purpose of overtime banking is to replace leisure time given up to work overtime, and will include standby and call-outs on Statutory Holidays. Employees shall have the option of two hours double time (2X) pay, subject to the following:

a) The employee must designate at the time of work, the choice of cash payout or banked time.

b) In a pay year, an employee may bank the dollar equivalent of a regular bi-weekly pay period at regular pay. Once an employee has banked the dollar equivalent of a regular bi-weekly pay period at regular pay, any subsequent overtime shall be paid at the applicable overtime rate.

c) Employees must submit a written request for banked time off, a minimum of five (5) days prior to the date of taking the time off. Such time off must be mutually agreeable between the employee and the Business Unit Manager.

d) Banked overtime shall be credited in terms of hours and dollars at the rate of pay in effect at the time of earning, and when subsequently taken as time off, the payment for the hours shall be determined by dividing the hours into the dollars banked.

e) For permanent employees, the balance of the overtime bank account as at the last pay day of the calendar year shall be paid out. For non-permanent employees, the balance of the overtime bank account shall be paid out at the point of lay off. If it is known that a non-permanent employee will be working in the last pay cut-off of the calendar year, the balance will be paid out at that time.

f) In addition to banked time or a cash payout, employees may elect to bank their overtime pay. This is known as banked pay. If an employee elects to bank pay there will be no restrictions on the amount of overtime money that can be banked throughout the pay year. Banked pay may be paid out upon request during the pay year and cannot be carried forward to another pay year.

g) Overtime worked in emergency situations where cost recovery is possible, may not be banked.

12.00 **STANDBY**

12.01 Standby Assignments

Will be as follows:

Sewer and Waterworks

Monday to Monday, including Statutory Holidays
(4:30 p.m. Monday - 8:00 a.m. the following Monday)

Facility Services

Saturday, Sunday and Statutory Holidays
(Friday 4:30 p.m. - Monday 8:00 a.m.)

Streets and Traffic

Saturday, Sunday and Statutory Holidays
(Friday 11:00 p.m. - Sunday 11:00 p.m.)

12.02 Flat Rate for Standby Assignments

The flat rate will be based on two (2) hours double (2X) time at the standby rate of pay for each weekday, Monday to Friday. The standby rate of pay will be based on three (3) hours double (2X) time at the standby rate of pay for each weekend day (Saturday and Sunday), and each Statutory Holiday that falls within that weekly assignment.

12.03 Emergency Call-Out for Standby Assignments

A call-out rate will be at the standby rate at overtime pay double (2X) time for each and all emergency call-outs.

When the employee's master class rate is higher than the standby rate, the employee will receive their master class rate at double time for the emergency call-out.

12.04 Eligibility for Standby Assignments

All employees, in each Department referenced in Clause 12.01 will be eligible for the standby assignment after passing a qualifying exam.

12.05 Procedure for Calls

It is further understood that when a person has been called out, it shall be the employee's obligation to contact the Telephone Answering Service to respond to any additional calls that may have been received while the employee was called out.

If a call(s) was received by a Telephone Answering Service the employee is expected to respond to that call(s) as part of the original call-out.

If no call(s) has been received by a Telephone Answering Service and an employee returns to their residence, subsequent call-outs will be considered another call-out.

12.06 Referral Calls

Trouble calls that can be satisfied through the standby employee making a referral call to another City agency shall not be considered call-outs. These are deemed paid for by the flat rate standby payment.

12.07 Pre-established Schedule

Availability for standby will be on a voluntary basis, but scheduled on a pre-established schedule.

13.00 SENIORITY AND PROMOTIONS

13.01 Seniority Lists

(a) The Employer shall maintain two seniority lists (permanent/non-permanent) showing employees' seniority. Seniority lists will be sent to the Union and posted by March 31st each year (calculated up to the first payroll cut-off in March).

(b) Seniority accumulation shall be based on calendar day tenure for permanent employees or hours worked (including banked vacation time taken) for non-permanent employees. When a non-permanent employee becomes a permanent employee, that employee will retain all accumulated seniority on the new list.

(c) These lists will be used to determine seniority until new lists are posted the following year. Permanent seniority shall take precedence over non-permanent seniority. Where two or more employees commenced work on the same day, preference shall be in accordance with the date of application for employment.

(d) Where the qualifications and abilities of two or more non-permanent candidates for a permanent position are deemed to be equal (such that seniority will govern the job selection under Clause 13.03), the Human Resources Department will calculate the seniority for these non-permanent employees up to the most recent payroll cut-off prior to the closing date of the job posting.

13.02 Loss of Seniority

Employees shall not lose seniority rights if they are absent from work because of sickness, disability, accident, regular seasonal lay-off, parental leave, union leave or union related leave of absence approved by the Employer. Seniority shall continue to accrue during the aforementioned periods, except during the periods of lay-off and non-employment related leaves of absence.

An employee shall lose seniority and be considered terminated if:

(a) The employee is discharged for just cause and is not reinstated.

(b) The employee notifies the Employer of their voluntary resignation.

(c) The employee has not attended the spring seasonal selection meeting nor selected a seasonal position.

(d) An employee is laid-off in excess of two (2) years.

(e) A request for early lay-off is denied and the employee chooses to terminate their employment. Reasons will be provided for requests which are denied.

13.03 Vacancies

a) When a permanent vacancy occurs, the vacancy shall be posted. Selections shall be made from the staff of the bargaining unit, provided that the applicants have the necessary qualifications and ability. Where qualifications and ability are equal, seniority shall govern.

b) A permanent vacancy will be posted when an employee has worked in the same position and same department for two (2) consecutive years (4160 hours for outside employees; 3900 hours for inside employees; includes banked vacation time taken).

13.04 Term/Relief Postings

(a) An employee who is selected for a term/relief posting shall be required to complete that term before commencing in another term/relief posting unless there is mutual agreement between the parties to the contrary.

(b) Once an employee has completed a term/relief posting, the employee will revert to the employee's former position and wage or be provided with an alternative position at not less than the same wage as the employee's former position.

13.05 Job Postings

Notices of job vacancies giving classifications and rates of pay shall be posted for seven (7) calendar days and a copy sent to the Union. After the appointment is made, the Secretary of the Union shall be notified of the successful employee's name.

13.06 Employees Obtaining Non-Union Positions

If an employee competes for a non-union position and is successful, seniority accumulated up to the date of leaving the bargaining unit shall be retained for six (6) months but the employee will not accumulate any further seniority. The employee shall have the right to return to their former position in the bargaining unit within six (6) months.

Any other employee promoted or transferred because of this situation shall also be returned to their former position, or wage, without loss of seniority.

14.00 **CHANGE OF WORK**

14.01 Pay for Temporary Duties

When an employee is required to temporarily assume the duties of another employee, absent on ordinary leave, such as sickness and holidays, wherein such a position carries with it a lesser rate of pay, this employee's rate of pay will not be reduced providing the period does not exceed twenty-six (26) weeks. While assuming the duties of a higher rated position, an employee shall receive that rate of pay.

14.02 Pay for Working Different Classifications in One Day

An employee who works in a number of classifications in one (1) day, shall be paid the highest rate of pay to the next full hour or the employee's classification, whichever is greater. If the employee works four (4) hours or more in the higher pay classification, the employee shall be paid the highest pay classification for the full shift. To be eligible under this Clause, the employee must perform a substantial portion of the duties of the higher classification.

14.03 Assuming Non-Bargaining Unit Duties
Employees who are delegated by City Management to temporarily perform the positions out of the bargaining unit shall receive the position's start rate.

If the employee accumulates six (6) months time in the classification, the job rate will apply. In no case shall the bi-weekly wage exceed the salary of the Non-Union Supervisor being replaced.

The employee shall have the right to refuse such work assignment.

14.04 New and Major Repair Work
The Employer will endeavour to make available to the employees within the bargaining unit as much new and major repair work as possible.

14.05 Re-Assignment Into a Different Classification
(a) Management has three (3) days in which they can re-assign an employee into a different classification.

(b) Any re-assignment in excess of one (1) day has to take into consideration employee seniority.

(c) When the senior employee(s) is not re-assigned after one (1) day, the employee shall be paid the higher rate.

(d) Seniority on transfers or change of work will apply, if qualified.

15.00 LAY-OFFS AND RECALL

15.01 Role of Permanent Seniority
Both parties recognize that job security shall increase in proportion to length of service. Therefore, in the event of a lay-off, permanent employees shall be laid-off in the reverse order of their seniority.

15.02 Permanent Employee Lay-off
The Employer and the Union will work together to minimize disruption to the workforce. In the event the Employer is considering a reduction in the permanent work staff for any reason, the Employer shall advise the Union prior to any notification being given to employees.

Unless legislation is more favourable to the employee, permanent employees shall receive thirty (30) paid working days notice prior to the date of lay-off. A permanent employee who has been given lay-off notice shall within forty-eight (48) hours, choose one of the following options:

(a) displace a less senior permanent or non-permanent employee in a classification with the same or lesser end rate of pay provided the employee has the qualifications to perform the work.

(b) take a vacancy with the same or lesser end rate of pay, provided they have the qualifications to perform the work.

(c) choose to accept layoff.

15.03 Outside Non-permanent Employees

- (a) For the purposes of this clause the following Section List will be used:

Parks Operations Services
Transportation Services
Water and Wastewater Services
Waste & Recycling Services
Fleet Services
Facility Services
Community Services
Wastewater Treatment Plant

- (b) Process

The Employer will make all seasonal work in the Sections noted in the Section List available to the non-permanent workforce. This will include the spring seasonal positions and winter seasonal positions.

- i) Spring Seasonal Positions

Spring seasonal positions are divided into two categories, posted positions and general labour pool positions.

Posted Positions:

The postings will be available at the Human Resources office in March. An interview process (written and/or oral, depending on the nature of the position) may be used to select employees for posted positions. An employee, who is successful in obtaining a posted position and performs satisfactorily, has the right to the same position in subsequent seasons.

Labour Pool Positions:

The general labour pool selection meeting will be held in April. Employees will select their preferred general labourer Section in order of seniority. Selections will be made at the selection meeting or by providing the Employer with a written indication of preference by the Monday preceding the selection meeting. Once a selection is made, the employee will not be permitted to make a selection change. One (1) Union Officer shall attend the selection meeting without loss of pay. Employee attendance will be without pay.

- ii) Winter Seasonal Positions

Winter seasonal positions will be posted for the Section for which they are required. Preference will be given to employees within the Section. An interview process (written and/or oral, depending on the nature of the position) may be used to select employees for posted positions. An employee, who is successful in obtaining a posted position and performs satisfactorily, has the right to the same position in subsequent seasons.

- iii) The Employer may move employees between Sections in situations involving inclement weather, emergencies and short-term replacement relief.

- (c) Spring Orientation
An orientation meeting will be held with non-permanent employees on their first day of work to confirm their work assignments, receive orientation on matters of safety and union affairs, sign-on to payroll and review any other related matters. At least one (1) and no more than two (2) Union Officers shall attend the orientation meeting without loss of pay.
- (d) Seasonal Lay-Off
Once seasonal employees are placed in their seasonal work they cannot bump or be bumped while they remain in that seasonal work. When the seasonal work is completed, non-permanent employees will be subject to lay-off, or reassignment within the Section, according to seniority. If senior employees are given a lay-off notice, they will have the right to bump into a labour pool position within their own Section, which is occupied by a junior employee. Non-permanent employees shall give notice when they will be available for work, before they are laid-off.

Unless legislation is more favourable to the employee, the Employer shall notify seasonal employees five (5) working days prior to the effective date of the regular seasonal lay-off. Any seasonal employee who requests early lay-off may lose seniority as per clause 13.02. Seasonal employees must complete a request at the time of lay-off, in order to remain on the seniority list.

15.04 Inside Non-Permanent Employees

Inside non-permanent employees may relieve in a position for annual vacation, sickness, parental leave, or temporary work requirements. Inside non-permanent employees will be paid at the Clerk II rate of pay unless they are in a posted position. All maternity leave relief positions shall be posted. Relief placements will be handled through the Human Resources Department.

Using the master non-permanent seniority list, employees will be called for employment as required according to seniority provided that they have the necessary qualifications and ability.

Inside non-permanent employees may accept or reject an assignment without loss of seniority. Once an inside non-permanent employee accepts an assignment the employee shall be locked into that position for the entire relief period unless otherwise agreed. This does not have application in the case where the employee is applying for a posted position.

15.05 Inclement Weather

Non-permanent employees whose work is affected by inclement weather shall be offered alternate work, if available, in order of seniority. All non-permanent employees shall report for work each and every day regardless of weather conditions, and shall remain at work until management advises that work will be discontinued for the day. If an employee is participating in pre-scheduled training they will advise their supervisor and continue the training.

15.06 Current Address of Employee

It is the responsibility of the laid-off employee to advise the Human Resources Department, by letter, of their current address and telephone number. There is no obligation upon the City to attempt to locate laid-off employees who cannot be contacted at the most recent address and telephone number provided.

16.00 **STATUTORY HOLIDAYS**

For the purposes of this Article “normal pay for the day” shall mean an employee’s master rate of pay multiplied by their regular hours; 7.5 hours for inside employees and 8 hours for outside employees. Wastewater Treatment Plant employees and Sewer Rodder employees on an approved compressed work week schedule receive statutory entitlement in accordance with hours worked and do not have to make up hours.

16.01 Paid Holidays

The following shall be considered paid holidays:

New Year's Day, Family Day, Good Friday, Easter Monday, Victoria Day, Canada Day, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day, Boxing Day and all general holidays proclaimed by the City of Lethbridge, the province of Alberta or the Dominion of Canada. No deduction in the wages or salaries of any employee shall be made on account of the above mentioned holidays occurring during regular work periods, provided the employee has worked the scheduled day immediately preceding or following the holiday, unless that scheduled day is covered under the Disability Clauses of this agreement.

16.02 Pay for Holidays on Employees' Days Off

If the Statutory Holiday falls on an employee's day off, the employee shall be entitled to their normal pay for the day or be given a day in lieu of their normal pay for the day. If the employee chooses a day in lieu of normal pay for the day, that day will be taken at the mutual convenience of both parties.

16.03 Pay for Working Holidays

If a statutory or declared holiday falls on an employee's regular working period and is worked, the employee shall be paid at two times (2X) the hourly rate of pay, as covered by this agreement, for each hour worked in addition to the employee's normal pay for the day.

16.04 Proclamation of New Statutory Holidays

If any Governmental Body, whose authority is binding in these matters, proclaims a holiday, it will be recognized as a legal holiday except when replacing a holiday named in this section, in which case the proclaimed holiday only shall be recognized.

16.05 Holidays Celebrated on the Following Monday

With respect to holidays which fall on Saturday or Sunday and are commonly celebrated on the Monday following (when such Monday is declared by the City as the day in lieu of the Holiday) the premium pay shall be paid with respect to the Monday and not with respect to the Saturday or Sunday. With respect to shift employees, premium pay shall be paid on the actual holiday and not on the Monday following.

16.06 Pay for Non-Permanent Employees

(a) Pay for statutory holidays will be calculated on the basis of all time worked at regular rates, statutory holiday time worked and any paid leave taken during the pay period in which the holiday occurs. Maximum hours will not exceed 80 hours for outside employees or 75 hours for inside employees during the pay period. Total hours worked will be divided by (10 days minus number of statutory holidays in the pay period).

Example:

1. A Non-Permanent works a statutory holiday Pay Period Employee (A)
60 hours - regular time including paid leave taken
7 hours - worked on statutory holiday

67 hours TOTAL

67 hours divided by 9 days = 7.4 hours

Therefore, the Non-Permanent Employee would receive 7.4 hours of statutory pay.

2. A Non-Permanent employee does not work a statutory holiday Pay Period Employee (B)

50 hours - regular time including paid leave taken
0 hours - worked on statutory holiday

50 hours TOTAL

50 hours divided by 9 days = 5.5 hours

Therefore, the Non-Permanent employee would receive 5.5 hours of statutory pay.

(b) If the employee works on the Statutory Holiday, the employee will be paid two (2) times the regular rate of pay in addition to the payment provided in 16.06 (a).

17.00 ANNUAL VACATION

17.01 (a) All permanent employees, hired effective January 1, 2009 or thereafter, while remaining in the continuous regular employment of the Employer shall be entitled to annual vacation leave with pay at the regular hourly rate. An employee entering the service after the fifteenth (15th) of any month, will be considered for vacation entitlement purposes to have entered the following month.

In the first (1st) calendar year of an employee's service the Employee shall receive up to 15 days of vacation as determined by the month they started their employment.

| | |
|-----------|---------|
| January | 15 days |
| February | 15 days |
| March | 15 days |
| April | 13 days |
| May | 10 days |
| June | 9 days |
| July | 8 days |
| August | 6 days |
| September | 5 days |
| October | 4 days |
| November | 2 days |
| December | 1 day |

In the second (2nd) calendar year and each subsequent calendar year of service, the employee shall receive 15 days of vacation.

In the eighth (8th) calendar year and each subsequent calendar year, the employee shall receive four (4) weeks of vacation.

In the eighteenth (18th) calendar year and each subsequent calendar year, the employee shall receive five (5) weeks of vacation.

In the twenty-sixth (26th) calendar year and each subsequent calendar year, the employee shall receive six (6) weeks of vacation.

Upon termination of employment, an employee will be paid out a pro-rated amount of vacation based on the number of calendar months worked prior to termination less any vacation time already taken in that year. Employees who have taken vacation leave in excess of the amount that would be paid out upon termination will have any excess reversed and the applicable amount will be deducted from any monies owing to the employee by the corporation.

17.01 (b) Length of Vacation

Where it does not conflict with the provisions of the agreement, the following will apply:

All permanent employees while remaining in the continuous regular employment of the City shall be entitled to annual vacation leave with pay at the regular rate. For vacation entitlement purposes, an employee entering the service after the fifteenth (15th) of any month will be considered to have entered the following month.

MONTH ENTER SERVICE

| | |
|----------|---------|
| January | 10 days |
| February | 10 days |
| March | 10 days |
| April | 9 days |
| May | 8 days |
| June | 7 days |
| July | 6 days |
| August | 5 days |

| | |
|-----------|--------|
| September | 4 days |
| October | 3 days |
| November | 2 days |
| December | 1 day |

In the first calendar year of an employee's service, the employee shall receive no annual vacation.

In the second calendar year, the employee shall receive one day's vacation for each month worked the previous year up to a maximum of ten (10) days (see scale).

In the third and each subsequent calendar year the employee shall receive three (3) weeks vacation.

In the eighth and each subsequent calendar year, the employee shall receive four (4) weeks vacation.

In the eighteenth (18th) calendar year and each subsequent calendar year, the employee shall receive five (5) weeks vacation.

In the twenty-sixth (26th) calendar year and each subsequent calendar year, the employee shall receive six (6) weeks vacation.

17.02 Emergency Call-Back

It is agreed that any employee shall not be called back to work while on annual vacation except in case of extreme emergency.

17.03 Declared Holidays

Statutory or declared holidays are not included in the vacation period.

17.04 Employer Requesting a Change

If the employer has cause to request an employee to change their holiday period, the employer must give the employee at least two (2) weeks notice of such change, except in cases of extreme emergency.

17.05 Vacation Lists

Each department or section shall be required to post a vacation list where it can be seen by all employees in the department or section. A copy of these lists will be made available to the Secretary of the Union. These lists will be used from year to year to determine the choice of vacations for all employees in each category. Where there is an even number, the first two (2) names on the list will reverse order at the bottom of the list each year. Where there are an odd number, the first two (2) names on the list will move to the bottom of the list each year without reversing. In all cases, any new employees will be added below those on the list. This may be excluded where the Union, in agreement with the Employer, concurs that it need not apply.

17.06 Non-Permanent Vacation Pay

(a) Non-Permanent Employees hired on or after September 21, 1998 will receive vacation pay according to the current provisions of the Employment Standards Code. Non-Permanent Employees hired before September 21, 1998

shall receive vacation pay based on their service in hours according to the following schedule:

- 4% vacation pay up to 3119 hours
- 6% vacation pay 3120 to 8319 hours
- 8% vacation pay 8320 to 18719 hours
- 10% vacation pay 18720 to 27039 hours
- 12% vacation pay 27040 and over

(b) Non-Permanent Employees will be paid Vacation Pay on a bi-weekly basis on their regular pay cheque.

(c) If a Non-Permanent Employee has met the eligibility criteria of 4160 hours, they may at the point of eligibility or subsequently at the commencement of the calendar year elect to:

(i) Bank Vacation Pay for use as Vacation Time during the current calendar year and/or,

(ii) Bank Vacation Pay for use as Vacation Time during the following calendar year or,

(iii) Bank Vacation Pay and be paid out at the end of the current calendar year, or at the end of the following calendar year.

(d) Non-Permanent Employees who are given notice of lay off may elect to be paid out all or part of Banked Vacation Pay at the time of lay-off.

Vacation time cannot be used to reduce or extend a period of lay-off. (e.g. inclement weather or regular seasonal lay-off).

Banked Vacation may be paid out upon request during the current and/or the following calendar year provided the employee has not been laid off. Vacation Pay remaining in the Bank at the end of the following calendar year must be paid out. Seniority shall continue to accrue during approved vacation time but not for any period that is paid out.

(e) Non-Permanent Employees whose status changes to permanent shall receive vacation pay up to and including the day before the effective date of such a change in status. If the employee has a Vacation Pay Bank, the balance of that Bank will be paid out in full prior to the status change to permanent. Those non-permanent employees shall not receive vacation with pay as provided in Clause 17.01 during that calendar year. The employee's paid vacation entitlement for the next calendar year will be calculated from an employee's permanency date and will be pro-rated as per Clause 17.01. If such employee's paid vacation in the calendar year after the employee attains permanent status is less than ten (10) days, then such an employee shall be allowed time off without pay so that the total vacation period (paid and unpaid) is ten (10) days.

17.07 Approved Leave During Vacation

Where an employee qualifies for sick leave, bereavement or any other approved leave during the period of the employee's vacation, there shall be no deduction from

vacation credits for such absence. The period of vacation so displaced shall either be added to the vacation period or reinstated for use at a later date at the employee's option.

In all cases of illness while on vacation, an employee will have vacation credits correspondingly to the number of days ill provided that a medical certificate is provided for all days claimed.

17.08 Vacation Splits

An employee may be allowed, but is not obligated, to split the employee's annual vacation.

17.09 Disability Vacation Payout

Any employee who at December 31 of a given year is on short-term disability and has been on said short term disability for a duration of six (6) months or longer, shall be paid any remaining previous year's vacation entitlement. At the point in time where the employee has been on disability for one year, the employee shall be paid their remaining vacation entitlement.

17.10 Vacation Carry-Over

Permanent employees entitled to three weeks vacation or more shall be entitled to bank up to a maximum of ten (10) working days annual vacation with Business Unit Manager approval.

18.00 **LEAVE OF ABSENCE**

18.01 Leave Without Pay

An employee may be granted leave of absence without pay and without loss of seniority only insofar as the operation of the department will permit.

18.02 Requests and Authorization of Leave

Requests for leave shall be in writing with reasonable notice and authorized by the Department Head or Manager.

18.03 Appeal to City Manager

If an employee's request for leave is refused, the employee shall have the right of appeal to the appropriate Manager who will meet with the employee concerned before rendering a decision. Should the request for leave of absence be refused by the employee's Manager, the employee shall have the right to appeal in writing to the City Manager whose decision shall be final.

18.04 Job Security

On the return from such leave, an employee shall be entitled to his or her former position.

18.05 Extension of Leave

Sufficient and reasonable notice must be given for an extension of leave of absence and be authorized by the Department Head or Manager. If authorization is not received and the employee has not returned to work at the expiration of authorized leave, the employment will be terminated. Application for extension of leave must

be in writing. Where this is not possible, it can be requested verbally and confirmed in writing within five (5) days.

18.06 Union Leave of Absence

If possible, application for leave of absence on Union business will be made to the Business Unit Manager not less than two (2) weeks prior to such leave. Applications will contain the names of Union members for which leave is required. If the names submitted are not agreeable to the Employer, the Union will be advised of the reason in writing by the Business Unit Manager within three (3) working days of receipt of the request and alternate names will be submitted by the Union. The Union shall reimburse the employer for salary, wages and benefits paid during such leave.

18.07 Benefits While on Leave

An employee who has been granted a leave of absence of any kind for any period is responsible for both the employee and Employer benefit premiums during the entire period of leave should they choose to continue with these benefits. The employee will also be responsible for their portion of pension contributions for one year, after which the employee will be responsible for both the employee and Employer contributions should they choose to continue with these benefits.

18.08 Illness Within the Family

An employee shall be allowed up to a maximum of ten (10) days leave annually without pay, but without loss of seniority or benefits, due to an illness within the immediate family. Such an employee may elect to debit their vacation credits rather than take unpaid leave.

19.00 **PARENTAL LEAVE**

Both the Union and the City recognize the provisions and authority of the Maternity Benefits section of the Employment Standards Code of Alberta.

19.01 Length of Parental Leave

Parental leave shall be made available to all employees. The total leave to be taken, at the employee's discretion, shall not exceed fifty-two (52) weeks in the case of birth mothers and forty (40) weeks in the case of fathers and adoptive parents, and shall include the period before and after the estimated date of delivery, and/or receipt of the adoptive child.

19.02 Shortening of Leave

An employee, with the agreement of the Employer, may shorten the duration of the period set out in Clause 19.01 by providing the Employer with a medical certificate indicating that resumption of work will not endanger the employee's health.

19.03 Notice to Employer

(1) The employee shall give the Employer four (4) weeks notice in writing of the day upon which the employee intends to commence parental leave, together with a medical certificate certifying that the employee/the spouse is pregnant and giving the estimated date of delivery.

(2) The prospective adopting parent shall, if possible, give the Employer two (2) weeks notice in writing of the day upon which the employee intends to commence leave, together with a letter from Alberta Social Services indicating the estimated date of receipt of the child.

19.04 No Prior Notice Provision

An employee who fails to comply with Clause 19.03 shall be entitled to parental leave if, within two (2) weeks after the employee ceases work, a medical certificate is provided, indicating the employee/the spouse is not able to work by reason of her pregnancy and giving the estimated or actual date of delivery. In the case of adoption a letter from Social Services confirming receipt of the child will be required.

19.05 Resuming Employment

An employee who wishes to resume employment shall give their Department Head four (4) weeks notice in writing of the day on which the employee intends to resume employment.

The Employer shall:

(a) reinstate the employee in the position occupied by the employee at the time parental leave commenced, or

(b) provide the employee with alternative work of a comparable nature, at not less than the same wages and other benefits that had accrued to the employee to the date that the employee commenced parental leave. The City of Lethbridge is not required to allow an employee to whom parental leave has been granted to resume employment until after the expiration of four (4) weeks from the day on which the employee notifies the Employer of their intention to resume employment.

19.06 Interference with Performance of Duties

(a) Where the pregnancy of an employee interferes with the performance of the employee's duties, the City of Lethbridge may, by notice in writing to the employee, require the employee to commence parental leave under Clause 19.01, but not to exceed the twelve (12) weeks immediately preceding the estimated date of delivery.

(b) During cases of pregnancy, an employee may be unable to perform all the duties of her own position but may well be able to perform alternate work. It is therefore desirable to both the City and the Union that alternate work be provided. If alternate work at an equivalent rate of pay is available within the bargaining unit, it will be provided. If, however, this is not possible, alternate work at a lesser rate of pay will be offered. The employee shall have the right to refuse alternate work and elect, instead, to commence parental leave.

19.07 No Termination or Lay-Off
The Employer shall not terminate the employment of or lay off an employee who by reason only that the employee is pregnant or that parental leave has been taken.

19.08 Benefits and Entitlements
a) Voluntary parental leave shall be without pay, sickness benefits or vacation entitlement. The employee on such leave will not lose seniority.
b) The employee may be entitled to disability benefits in accordance with Clause 28.01 for a pregnancy-related illness, which occurs during the leave.

19.09 Job Security
(a) Where the Employer has suspended or discontinued operations in part or in full during the period of an employee's parental leave, and they have not been resumed at the expiration of leave, the Employer shall, upon resumption of operations:

- (i) reinstate the employee in her/his former position at not less than the same wages and other benefits accrued to the date parental leave commenced, or
- (ii) provide the employee with alternative work in accordance with the provisions of Clause 13.02, Loss of Seniority.

(b) The requirement for the Employer to reinstate or provide alternative work extends for a period of twelve (12) months from the date of expiration of the employee's parental leave.

19.10 Benefits While on Parental Leave
Employees on parental leave may elect to continue Core Extended Health Care and Core Group Dental Coverage for the duration of their leave provided that they undertake to pay 50% of all premium costs of these benefits.

Such employees may also elect to continue to contribute to the Local Authorities Pension Plan. If such an election is made the City of Lethbridge will also continue to make the required employer contributions during the period of absence.

19.11 Birth and Adoption Leave
One (1) working day shall be granted, with pay, to all employees for either the birth or adoption of a child.

20.00 COMPASSIONATE LEAVE

20.01 Length of Leave
All employees covered by this agreement shall be entitled to compassionate leave up to a maximum of three (3) days with pay at the rate being paid on the working day prior to going on leave on the death of an immediate relative, spousal or common-law spousal immediate relative as follows: son, daughter, spouse, mother, father, sister, brother, mother-in-law, father-in-law, brother-in-law, sister-in-law, grandfather, grandmother, legal guardians, grandchildren, daughter-in-law, son-in-law, grandfather-in-law and grandmother-in-law.

20.02 Funeral Leave for C.U.P.E. Member

In the event of the death of any member of Local #70, any employee covered by this agreement, if they so wish, may take one-half (1/2) day off without pay to attend the deceased member's funeral provided that the employee gives notice of their intention to their Supervisor prior to the completion of the shift on the day previous to the funeral.

20.03 Pallbearer's Leave

If an employee is a pallbearer at a funeral in Lethbridge, the employee will receive one-half (1/2) day's pay. If the funeral is out of town, the employee will receive one (1) day's pay.

Travel Time

If the employee requires traveling time exceeding the maximum of three (3) days of allowed compassionate leave, the employee may apply to the Business Unit Manager for traveling time up to a maximum of two (2) days.

21.00 **COURT OR JURY DUTY**

21.01 Pay Entitlement - Court Appearances

Where an employee is required to attend court, coroner's inquest, or other tribunal, to give evidence on any matter or occurrence of which the employee has knowledge by reason of employment with the Employer, the employee shall be entitled to receive normal pay, or such attendance fees as are awarded, whichever is the larger amount. Should the employee elect to receive normal pay, any attendance fees must be paid to the Employer with the exception of awarded expenses for travel, meals and lodging.

21.02 Pay Entitlement - Jury Duty

Where an employee is subpoenaed for jury duty, pay provisions will apply in accordance with Clause 21.01.

21.03 Pay Entitlement - Criminal Case

No employee shall be entitled to receive such pay where the employee is summoned to give evidence in any civil litigation to which the City is not a Party, or where the employee is summoned to give evidence in a criminal case, or when the employee is the person charged in any court, unless such criminal case arises out of actions by the employee in the course of their employment.

This will not apply where the City and the employee are both charged and/or convicted under the Occupational Health and Safety Act.

22.00 **TRAINING**

22.01 Management and Union Participation

Management and Union participation in training courses and seminars will be dealt with on an individual or group basis.

22.02 Apprenticeship Program

The Employer and the Union agree to establish an apprenticeship program for all trades.

22.03 Course Attendance Pay

Employees who are directed to take courses or clinics shall be paid for all hours while attending said courses. Overtime rates will not apply for the payment of wages involved nor will wages be paid for time spent traveling to or from such courses or clinics.

23.00 **HEALTH AND SAFETY**

23.01 Health and Safety Commitment

The Union and the Employer recognize the importance of a healthy and safe workforce and are committed to promoting safe work practices.

23.02 Disclosure of Information

Upon receipt of written request, the Employer shall provide the Union with available information on chemicals, which identifies all biological agents, compounds, substances, by-products and physical hazards associated with the work environment.

23.03 Safety and Health Record, Reports and Data

The Employer will provide the Union, upon written request, with any available non-confidential information on accidents, and Health and Safety matters within the provisions of Alberta's Freedom of Information and Protection of Privacy Act.

23.04 Time Off for Health and Safety Training

The Employer may grant time off to employees from work, with no loss of seniority, to attend seminars on Health and Safety matters.

23.05 Right to Refuse and No Disciplinary Action

No employee shall be discharged, penalized or disciplined for refusing to work on a job, or in a workplace, or to operate any equipment where the employee believes it would be unsafe, until such time as it is approved safe by the Corporate Safety Manager and/or the Alberta Labour, Workplace Health and Safety Officer.

When complaints are made regarding safety, a report shall be completed by the Corporate Safety Manager with a copy sent to the Union within three (3) working days.

23.06 Proper Training

Prior to commencement of work employees required to work on any job or operate any piece of equipment shall receive proper safety training and operational instructions.

23.07 Transportation of Accident Victims

Transportation to the nearest physician or hospital for employees requiring medical care as a result of an accident shall be at the expense of the Employer.

- 23.08 First Aid Kits
All machinery and vehicles shall be equipped with first aid kits where determined necessary. The use of any supplies from such kits must be recorded in the accident report book.
- 23.09 Excavation Work
When employees are employed in excavation work, there shall be an employee on the surface of the ground to ensure the safety of the employees engaged in the trench and to assist in the carrying out of the work.
- 23.10 Safety Equipment
Appropriate safety equipment shall be provided and replaced when it has lost its protective ability.
- 23.11 Employee Grounded or Declared Unfit
An employee, who is grounded or declared unfit to operate equipment or drive as result of a Safety Medical, shall be re-assigned to the next lower classification of their appointed classification providing the employee cannot hold a higher classification than the employee is entitled to by seniority. In such instances, the employee must be receiving corrective medical treatment to improve and/or eliminate the condition. This status will be reviewed after six (6) months or as soon as corrective measures have been taken.
- 23.12 Safety Footwear for New Employees
(a) All new employees coming into the City's employ who will be assigned to work areas requiring the wearing of safety footwear will be required to report with their own safety footwear.

(b) Upon completion of the probationary period pursuant to Clause 8.05, employees will qualify as applicable.
- 23.13 Working Alone
Suitable communication equipment shall be made available to all City employees for emergency purposes.

24.00 CLOTHING

- 24.01 Clothing Supplied
(a) The Employer shall determine and provide clothing for the purposes of identification and safety on an as required basis.

(b) Clothing items will be replaced upon satisfactory proof of need to the Supervisor and provided that the item to be replaced is returned to the Supervisor.

(c) All work clothing with City of Lethbridge identification must be returned to the Supervisor upon termination of the employee's employment.
- 24.02 Clothing to be Worn on Duty
Clothing issued at the request of the department shall be worn while on duty and shall be kept in a clean and neat appearance.
- 24.03 Laundry Facilities

The employer shall provide laundry facilities (at no cost to the employee) for contaminated work clothes at the following sites: Parks and Facilities depot, Public Works Building, Equipment Pool, Sanitation Depot and Waste Water Treatment Plant. Other locations may be added upon agreement between the Union and City.

25.00 **EMPLOYEE'S VEHICLES**

No employee shall use their own vehicle to transport the Employer's equipment but the Employer may hire the employee's vehicle if the employee is agreeable.

No employee shall be required to use their car for transportation from job to job during working hours, unless paid for same.

26.00 **TOOLS AND EQUIPMENT**

All Mechanics, Welders, Utility Workers in the Equipment Pool and Machine Operators and Industrial Mechanics, who are required to supply tools for the job shall receive a tool allowance, in accordance with the following schedule:

Mechanics up to three hundred and fifty dollars (\$350.00) per year;
Welders, one hundred and seventy-five dollars (\$175.00) per year,
Utility Workers up to one hundred dollars (\$100.00) per year;
Machine Operators up to fifty dollars (\$50.00) per year.

Eligibility for tool allowance will be based on the previous year's service for full eligibility (i.e. 12 months). Employees with lesser service will have their tool allowance pro-rated.

All amounts payable upon presentation of receipt and itemized list.

27.00 **DISCIPLINE AND DISMISSALS**

27.01 Just Cause Only

An employee may be dismissed or disciplined for just cause only.

27.02 Disciplinary Action

Disciplinary action shall be defined as an oral warning, written warning, suspension and/or dismissal issued to any employee as a result of any discussion with supervisory personnel. When any disciplinary action is taken and recorded on the employee's personal file, the secretary of the Union shall be sent a copy. Such action shall be brought to the employee's attention within ten (10) working days of the Employer becoming aware of the incident giving rise to the action.

Counselling shall not be construed as a disciplinary action and shall not be referred to in any future disciplinary action.

The record of an employee shall not be used against the employee after twenty-four (24) months following the incident.

27.03 Right to Have a Steward Present

An employee shall have a steward or Union Representative present at any discussion with supervisory personnel, which the employee believes, might be the basis of disciplinary action. Where a supervisor intends to interview the employee for disciplinary purposes, the supervisor shall so notify the employee in advance of the purpose of the interview in order that the employee may contact a steward or Union Representative to be present at the interview. No employee is required to answer to the charges without a Union Representative present.

The employee reserves the right to waive the right to have a steward or Union Representative present, and such waiver shall be in writing and signed by the employee in the presence of a Union Representative and an employer's representative.

If disciplinary action results from any meeting with supervisory personnel without a steward or Union representative present or a signed waiver, it shall be void.

A steward or local union officer shall have the right to consult with a C.U.P.E. staff representative and to have them present at any discussion with supervisory personnel, which might be the basis of discipline.

28.00 **DISABILITY**

28.01 Non-Occupational Disability

(a) Permanent full-time employees are entitled to benefits provided through the Disability Partnership.

(b) Non-permanent employees are entitled to Extended Disability Benefits if eligible under Clause 31.02(a).

28.02 Medical Exam

The Employer reserves the right to require a medical examination at the expense of the Employer.

28.03 Pay Based on Master Classification

Employees who are absent from work, due to accident or sickness, shall have their sick pay based on their master classification.

28.04 Occupational Disability

The Employer agrees to pay wages to permanent employees covered under this agreement, with three (3) months of continuous service, for absences caused by occupational accident coming within the terms of the Worker's Compensation Act of Alberta under the following conditions:

- (i) 100% of the employee's wages for any one absence up to but not exceeding twenty six (26) weeks.
- (ii) Compensation is payable by the Worker's Compensation Act of Alberta for the period of the absence.
- (iii) The employee has produced a medical certificate signed by a fully qualified medical practitioner or a fully qualified chiropractor stating that the employee was unable to work.
- (iv) Compensation monies received are paid over to the Employer.

- (v) The employee notified the Supervisor or the person on duty of his/her inability to work.

28.05 Accommodation

The Employer and the Union shall share joint responsibility in the facilitation of Accommodation.

28.06 Reporting of Absence

It is the employee's responsibility to notify the Supervisor or the person on duty at least one (1) hour before but not later than the employee's regular starting time if the employee is unable to work. If the employee is unable to provide a return to work date, the employee must report to the Supervisor daily at least one (1) hour before the employee's regular starting time.

28.07 Union Employer Cooperation

The Employer and the Union (through the Steward) agree to cooperate in education and counselling in an effort to control sick leave and the costs thereto.

The Employer agrees not to introduce any sick leave reporting forms or amend other sick leave provisions without the approval of the Disability Partnership.

28.08 Prior Notice of Return to Work

When an employee reports back to work from sickness or Workers' Compensation without prior notice, the employee will not be placed in their classification according to seniority until the day following their return to work.

29.00 SUBSTANCE ABUSE TREATMENT PROGRAM

The Employer and the Union recognize Alcoholism and Drug Abuse as a treatable illness. Employees suffering from alcoholism and/or other drug abuse are expected to seek treatment as they would for any other illness, which impairs performance of their work. While receiving treatment, the employee shall be eligible for sick benefits, and following completion of the treatment the employee shall be returned to their former position without loss of seniority.

30.00 PERMANENT EMPLOYEE BENEFITS

30.01 Flexible Benefit Plan

- a) The benefits provided to employees under the Flexible Benefit Plan will be in accordance with the terms and conditions of the benefit plan contracts. Should the Employer's contract with Alberta Blue Cross Extended Health Care and/or Alberta Blue Cross Dental, be terminated, the Employer and Union will meet to negotiate the applicable benefit(s).
- b) The monthly premium costs for core benefits will be paid as follows:
 - i) Premiums for Core Extended Health Care and Core Dental Care will be 100% paid by the Employer.
 - ii) Premiums for Basic Life Insurance and Alberta Health Care will be 100% paid by employees.

- c) Should Alberta Healthcare premiums cease, the Employer will maintain the 2008 level of flex credits, in addition to any newly negotiated increases.
- d) Permanent employees may opt-up, opt-down or opt-out of the Core Extended Health Care Plan and the Core Dental Care Plan in accordance with the terms of the flexible benefit plan. Premium costs for opt-up coverage will be 100% paid by employees participating in the opt-up plans. Flexible credits for opt-out or opt-down coverage will be calculated at 75% of the Employer cost reduction.
- e) Costs for the administration of the flexible benefit plan will be paid 100% by the employees. Employee contributions will be deducted from flexible credits on an annual basis.
- f) The benefit plan year is January 1st to December 31st.

30.02 Illness and Disability Benefits Coverage

A permanent employee who is absent from work because of illness or disability shall continue to enjoy Core Extended Health Care and Core Group Dental Coverage without benefit premium cost until the employee has been absent for a period of twelve (12) months.

A permanent employee may elect to continue the aforementioned benefits coverage for a further six (6) months provided the employee pays the benefit premiums.

30.03 Pension

The Employer agrees to continue the pension coverage under the Local Authorities Pension Plan for all eligible employees covered by this agreement.

31.00 NON-PERMANENT EMPLOYEE BENEFITS

31.01 Health and Dental Benefit Entitlement

- a) All eligible employees may be covered under the Alberta Health Care Insurance Plan, Extended Health Care Plan and Dental Plan in accordance with the terms of the contract. The Employer shall contribute 100% of the total premium cost for employees so enrolled.
- b) Eligibility for the benefits in “a” shall be determined based on length of service in hours, as follows:
 - i) Alberta Health & Extended Health Care at 4160 hours
 - ii) Dental Care at 5200 hours

31.02 Other Benefits

- a) Non-permanent employees are eligible for Extended Disability Benefits after achieving 2600 hours of service.
- b) Non-permanent employees are eligible for Pension coverage under the Local Authorities Pension Plan, after achieving 8320 hours of service.
- c) Non-permanent employees are eligible for Life insurance, Accidental Death & Dismemberment insurance and available optional insurances after achieving 8320 hours of service.

31.03 Mandatory Benefits

Once the qualifying hours set out in Clause 31.01 (b) and 31.02 are achieved, benefits become mandatory unless the employee is currently covered under a spousal plan.

31.04 Illness and Disability Benefit Coverage

A non-permanent employee who is absent from work because of illness or disability shall continue to enjoy Alberta Health Care, Extended Health and Dental benefits (if qualified above) without costs until the employee has been absent for a period of twelve (12) months or until the employee's normal lay-off date, whichever occurs first.

32.00 LABOUR MANAGEMENT COMMITTEES

The parties recognize the benefits of communicating with one another on a regular basis on matters of mutual interest. Therefore, a Labour Management Committee will be struck. The Committee will consist of three (3) members of the Union and three (3) members of Management. The Committee will establish a chairperson and that position will rotate between the Union and Management members. The Committee will meet once every three (3) months. The Chair will be responsible for preparing and distributing an agenda two (2) weeks prior to each meeting.

The Committee may discuss any matters of mutual interest to the parties, but will not discuss matters relating to current collective agreement negotiations or active grievances.

33.00 CLASSIFICATIONS

33.01 Work Hour Classification

All permanent employees will be classified and paid all year round in their permanent classification, except employees who request a lower classification and disciplined employees placed in a lower classification who will be paid a lower classification rate of the classification transferred to. When their particular job is not available according to classification, they will fill the vacant position available to them and as specified by the Supervisor with due recognition of the employee's seniority under the agreement.

As of January 1, of each year, all permanent employees will be classified according to the greatest number of hours worked in one classification the previous year and that classification will be the base pay for the year commencing January 1st. A permanent employee must have worked nine hundred and fifty (950) hours or more in the previous year in a higher classification in order to qualify under this provision.

The work hour classification will be determined by a determination of hours at a specific rate of pay within the normal hours (2080 or 1950) in a year and would include statutory holidays if paid at the higher rate. Annual vacation hours will be added to the classification in which the employee works the greatest number of hours in the current year. Overtime hours, sick leave hours, workers compensation hours and hours worked in posted term positions of six (6) months to two (2) years in duration are excluded from this determination.

33.02 Maintenance of Position Classification Program

The establishment and maintenance of a position classification program for employees within the C.U.P.E. jurisdiction shall be the responsibility of the City.

33.03 Union Provided with Position Descriptions

The City will provide the Union with position descriptions as outlined in Clause 33.02 for all classifications in the bargaining unit upon request.

33.04 New Positions

When a new position is created, Management will advise the Union whether such position is included or excluded from the bargaining unit.

Five (5) working days prior to any new position or classification being posted, copies of the position description, including qualifications and experience, will be sent to the Secretary of the Union. The City shall determine the interim pay rate for the classification pending review by the Evaluation Committee, which shall occur within six (6) months of the date of appointment. The evaluated rate of the position will be effective from the date of appointment, however, if the evaluated rate is less than the interim pay rate, the employee's pay rate will be frozen (while the employee remains in the position) until the evaluated rate for the job equals or exceeds the frozen rate of pay.

33.05 Out-of-Schedule Positions

In the event that the evaluated hourly rate of pay for a position is not competitive in the market place, the City may set an "out of schedule" hourly pay rate above the evaluated rate. All employees in classifications that are adjusted because of the market will be moved to the "out of schedule" classification hourly pay rate. Employees receiving "out of schedule" pay rates will be given six (6) months notice in writing of any reduction or cancellation of the "out of schedule" rates.

33.06 Classification Committees

(1) Evaluation Committee

- (a) The Evaluation Committee is comprised of four members, two appointed by the City and two appointed by the Union.
- (b) The role of the Evaluation Committee is to review requests for reclassification in accordance with the Job Evaluation Plan.

(2) Reconsideration Committee

- (a) The Reconsideration Committee is comprised of two members of the Evaluation Committee (one City appointee and one Union appointee) along with a City appointee and a Union appointee who are trained in job evaluation but who are not members of the Evaluation Committee.
- (b) The role of the Reconsideration Committee is to review requests for reconsideration in accordance with the Job Evaluation Plan.

33.07 Classification Review Procedure

- (1) An employee or the exempt supervisor of an employee who considers that the duties or responsibilities of the employee's base position have been significantly changed since the last evaluation may request a review of the employee's position. Human Resources may also request a review of a work group based on a change of duties as a result of reorganization.
- (2) When an employee or exempt supervisor initiates a review, a position classification review form must be completed in accordance with the instructions described on the form. Both the employee and the employee's exempt supervisor must sign the completed form. The form shall then be submitted to the Compensation & Benefits Manager who will forward it on to members of the Evaluation Committee and coordinate the review.

- (3) The Evaluation Committee shall review the submission and reach a decision through consensus. The Evaluation Committee shall communicate its decision to the employee and the exempt supervisor as soon as possible, providing reasons for the decision.

33.08 Reconsideration Procedure

- (1) An employee or exempt supervisor of the employee who disagrees with the decision of the Evaluation Committee may request a reconsideration of the decision provided that the request is submitted within ten (10) working days of receipt of the decision. The employee or exempt supervisor must complete a reconsideration form in accordance with the instructions of the form. The employee or exempt supervisor, as applicable must review the reconsideration request and provide written commentary either supporting or not supporting the request. The form shall then be submitted to the Compensation & Benefits Manager who will forward it on to members of the Reconsideration Committee and coordinate the review.
- (2) The Reconsideration Committee shall review the request and reach a decision through consensus. The Reconsideration committee shall communicate its decision to the employee and the exempt supervisor as soon as possible, providing reasons for the decision.

33.09 Impact of Committee Decisions on Pay

- (1) A request for evaluation and/or reconsideration may result in an increase or decrease in the evaluated rate of pay or the evaluated rate of pay remaining the same.
- (2) An increase in the evaluated rate of pay will be retroactive to the first day of the pay period following the date the employee or exempt supervisor submitted the reclassification request.
- (3) No employee will experience a reduction in base pay as a result of a request for reclassification.
- (4) Employees whose base rate of pay exceeds the evaluated rate for the job will have their rates frozen while they remain in the over-range position, until the evaluated rate for the job equals or exceeds the frozen rate of pay.
- (5) An exception to (4) will occur where an employee in an over-range position is fifty-two years of age or older and are within three years of being eligible for an unreduced pension. In this case, the employee will continue to receive general wage increases for a maximum of three years or up to the date of eligibility to an unreduced pension, whichever is less, and thereafter will have their rates frozen in accordance with paragraph (4).
- (6) Where an employee or exempt supervisor has submitted a request for reconsideration, the employee's pay rate will be frozen until the reconsideration decision has been communicated.

33.10 Time Limits
The time limits in these procedures may be extended upon agreement by both parties to this agreement.

33.11 Retraining for Over-ranged Employees
The Human Resources Manager or a delegated representative agrees to meet with any over-ranged employee(s) and advise them of the retraining available to them. It is incumbent on the employee to request a meeting for this purpose. The City agrees to pay the necessary cost for relevant re-training on the job, or through additional course training, as determined by the Human Resources Manager and Department concerned, with no loss of pay.

34.00 WAGES

See Appendix "A"

34.01 Pay Days
(a) Wages earned will be paid every second Thursday. If such a day is a legal holiday, the deposit will be made on the working day prior to the holiday.

(b) All employees will have their pay cheques automatically deposited into a bank account of their choice.

34.02 Time Sheet Change
Any employee, whose time sheet is changed, either in the department concerned or the payroll office, must initial the change. If the employee is not in agreement that the change is justified, the employee may file a grievance.

34.03 Application of Truck Driver Rates
The Truck Driver rates are not applicable to an employee otherwise classified and who is driving a truck when such driving is incidental with the employee's employment.

34.04 Wage Progression
Effective January 1, 2007:

There shall be a job rate and a start rate (10% less than job rate) for the Labourer classification. All newly hired employees in this classification shall be paid at the start rate until they have worked a total of 1462 hours ("inside" employees) or 1560 hours ("outside" employees).

34.05 Pay Protection
No employee covered by this agreement shall have their wages reduced due to position classification.

34.06 Apprentices
Apprentices shall be paid on a graduated scale with a differential between each step according to the following formula:

1st year 68% of Journeyman Rate
2nd year 75% of Journeyman Rate
3rd year 84% of Journeyman Rate
4th year 95% of Journeyman Rate

In no case shall the minimum rate be less than the currently established Labourer I rate.

Three (3) year apprenticeships, e.g. Welder, shall be paid on the basis of top three (3) years apprentice pay scale.

While attending required apprentice courses, the employee's current apprentice rate of pay shall be maintained. Total allowance paid by the Government shall be signed over to the City. The travel and living allowance portion shall be paid back to the employee in addition to the current apprentice rate of pay.

35.00 **TECHNOLOGICAL CHANGE**

An employee classified as a permanent employee shall be considered displaced by technological change when the employee's services shall no longer be required as a result of a change in plant or equipment or a change in a process or method of operation diminishing the total number of employees required to operate the department in which the employee is employed.

The City agrees that wherever possible, no employee shall lose employment because of technological change and therefore agrees that a reasonable period should be provided in order that they may take advantage of all available re-training and other internal employment opportunities commensurate with their abilities and qualifications.

The City recognizes that advance notice of any change is desirable and beneficial for all concerned and therefore agrees to provide as much advance notice as possible.

36.00 **WORK EXPERIENCE**

Where the City agrees to accommodate requests for student exposure to the work place, students will not be permitted to replace any employee and will be required to work on a 'one to one' basis for a maximum of 200 hours per student.

37.00 **SENIOR GOVERNMENT FUNDED WORK PROJECTS**

The City agrees to consult with the Union prior to applying for all Federal or Provincial work or work experience programs in order to ensure that the programs will not eliminate, amend or affect the job security of any person who would have been employed if the program did not exist.

Local 70 retains the right to approve or reject applications for bargaining unit positions made available because of Government funded projects. Positions available because of Government funded projects will be advertised internally and preference shall be given to persons presently on lay-off provided such persons apply and have the qualifications required as spelled out in the program.

Local 70 will be supplied with a list of names of the persons employed and on which programs. Such persons will not be used on normal bargaining unit work other than the designated program. The Government funded rate will be topped off.

Employees hired for senior government funded work projects shall have access to all provisions of the Collective Agreement.

For the purpose of this Clause, the following procedures will be followed:

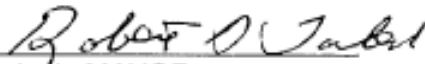
- 1) The employer will forward a preliminary outline of duties to be performed within a project to the Union for its review as soon as possible.
- 2) The Union's Executive will review the preliminary outline and shall recommend that the Union membership either approve or disapprove the project. The Union shall advise the Employer in writing of its recommendation to its membership within five (5) working days of receipt of the project.

If the project receives preliminary approval pursuant to Step 2 above, the Employer will proceed with the project to the Government. The Union Executive will submit its recommendation pursuant to Step 2 above to the Union General Membership for final ratification. The Union will advise the Employer of the results within five (5) working days.

38.00 OPERATOR'S LICENSE

Operator's license requirements shall not exceed the Alberta Transportation and Utilities Regulations.

**SIGNED ON BEHALF OF
THE CITY OF LETHBRIDGE**


B. Tarleck, MAYOR

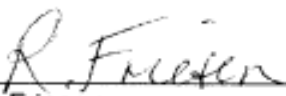

D. Nemeth, CITY CLERK

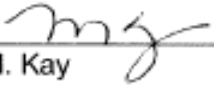
**SIGNED ON BEHALF OF THE
CANADIAN UNION OF PUBLIC EMPLOYEES
LOCAL 70 (MUNICIPAL WORKERS)**



D. Thomas, PRESIDENT



M. Baker, SECRETARY

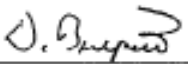
BARGAINING COMMITTEE



R. Friesen


M. Kay


D. Baines



B. Beck


D. Bulpitt


D. Winter

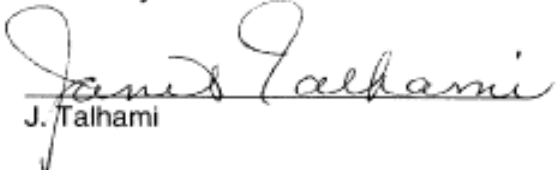
BARGAINING COMMITTEE


D. Thomas


E. Schwarz


T. Joblonkay


R. Preddy


J. Talhami

APPENDIX A

| Job Code | Job Title | 4.50 | 4.50% | 4.50% |
|----------|--|---------|---------|---------|
| | | % | | |
| | | 2009 | 2010 | 2011 |
| 410N | Amenity Services Coordinator's Asst | \$29.51 | \$30.84 | \$32.23 |
| 405W | Aquatics Maint. Tech (Fritz) | \$27.45 | \$28.69 | \$29.98 |
| 404M | Arborist | \$26.15 | \$27.33 | \$28.55 |
| 406M | Arborist II - Japanese Gardens | \$27.45 | \$28.69 | \$29.98 |
| 403P3 | Arena Caretaker | \$21.53 | \$22.50 | \$23.51 |
| 404V | Arena Cashier | \$19.53 | \$20.41 | \$21.33 |
| 409V | Arena Maintenance Technician | \$27.45 | \$28.69 | \$29.98 |
| 408V | Arena Rec Operator | \$27.45 | \$28.69 | \$29.98 |
| 418L | Automotive Mechanic | \$29.51 | \$30.84 | \$32.23 |
| 409N | Building Operations Foreman | \$26.15 | \$27.33 | \$28.55 |
| 401F | By-Law Enforcement Officer | \$24.32 | \$25.41 | \$26.55 |
| 402F | Bylaw Officer (Multi-Disciplinary) | \$26.15 | \$27.33 | \$28.55 |
| 403C | Caretaker - Feature Parks | \$20.01 | \$20.91 | \$21.85 |
| 402P1 | Caretaker II (Enmax) | \$21.53 | \$22.50 | \$23.51 |
| 402P | Caretaker II (Facility) | \$20.01 | \$20.91 | \$21.85 |
| 403P1 | Caretaker III (City Hall) | \$21.53 | \$22.50 | \$23.51 |
| 403P2 | Caretaker III (Fritz) | \$22.06 | \$23.05 | \$24.09 |
| 403P | Caretaker III (Yates) | \$21.53 | \$22.50 | \$23.51 |
| 410L | Carpenter | \$30.98 | \$32.37 | \$33.83 |
| 407M | Cemetery Leadhand | \$27.45 | \$28.69 | \$29.98 |
| 401S | Cemetery Machine Operator I | \$20.01 | \$20.91 | \$21.85 |
| 429N | Certified Arborist | \$27.45 | \$28.69 | \$29.98 |
| 408W | Community Program Coordinator | \$29.51 | \$30.84 | \$32.23 |
| 410W | Concession Operator I | \$21.53 | \$22.50 | \$23.51 |
| 411W | Concession Operator II | \$24.32 | \$25.41 | \$26.55 |
| 421N7 | Crack Sealing Foreman | \$27.45 | \$28.69 | \$29.98 |
| 403K | Customer Serviceman I (Waste Water-Sewers) | \$21.53 | \$22.50 | \$23.51 |
| 404K | Customer Serviceman II (Waste Water) | \$23.17 | \$24.21 | \$25.30 |
| 405K | Emergency Valve Operator | \$24.32 | \$25.41 | \$26.55 |
| 404B | Facility Planning Administrator | \$27.45 | \$28.69 | \$29.98 |
| 406N1 | Facility Services Worker | \$23.17 | \$24.21 | \$25.30 |
| 406N | Facility Services Worker (Playgrd) | \$23.17 | \$24.21 | \$25.30 |
| 427P | Field Risk and Safety Coordinator | \$29.51 | \$30.84 | \$32.23 |
| 425N | Fleet Services Leadhand | \$32.54 | \$34.00 | \$35.53 |
| 419W | Food and Beverage supervisor | \$26.15 | \$27.33 | \$28.55 |
| 406H5 | Foreman (Solid Waste) | \$32.54 | \$34.00 | \$35.53 |
| 406H1 | Foreman (Urban Forestry) | \$35.79 | \$37.40 | \$39.08 |
| 406H4 | Foreman (Water Works Construction) | \$32.54 | \$34.00 | \$35.53 |
| 420N3 | Foreman I - Dryland Mowing | \$27.45 | \$28.69 | \$29.98 |
| 420N6 | Foreman I - Night Sweeping Crew | \$22.06 | \$23.05 | \$24.09 |
| 420N7 | Foreman I - Patching Crew | \$22.06 | \$23.05 | \$24.09 |
| 420N8 | Foreman I - Paving Crew | \$23.17 | \$24.21 | \$25.30 |
| 420N4 | Foreman I - Pesticide Crew | \$27.45 | \$28.69 | \$29.98 |
| 420N5 | Foreman I - Utility | \$23.17 | \$24.21 | \$25.30 |
| 420N | Foreman I (Water & Waste Water) | \$26.15 | \$27.33 | \$28.55 |
| 421N4 | Foreman II - Turf Maintenance | \$29.51 | \$30.84 | \$32.23 |
| 421N2 | Foreman II (Parks Maint/Sportsfield) | \$30.98 | \$32.37 | \$33.83 |
| 421N1 | Foreman II (Solid Waste) | \$27.45 | \$28.69 | \$29.98 |
| 421N5 | Foreman II (Spring Clean-up) | \$26.15 | \$27.33 | \$28.55 |
| 421N | Foreman II (Traffic/Sign Maint) | \$27.45 | \$28.69 | \$29.98 |
| 422N8 | Foreman III (Cemetery) | \$29.51 | \$30.84 | \$32.23 |
| 422N1 | Foreman III (Irrigation) | \$30.98 | \$32.37 | \$33.83 |
| 422N2 | Foreman III (Parks Construction) | \$30.98 | \$32.37 | \$33.83 |

| | | | | |
|--------|---|---------|---------|---------|
| 422N | Foreman III (Parks Maintenance) | \$30.98 | \$32.37 | \$33.83 |
| 422N5 | Foreman III (Streets & Traffic) | \$30.98 | \$32.37 | \$33.83 |
| 422N7 | Foreman III (Streets & Traffic) | \$30.98 | \$32.37 | \$33.83 |
| 422N3 | Foreman III (Streets/Roads) | \$30.98 | \$32.37 | \$33.83 |
| 422N6 | Foreman III (Water & Waste Water) | \$32.54 | \$34.00 | \$35.53 |
| 422N4 | Foreman III (Waterworks Construction) | \$30.98 | \$32.37 | \$33.83 |
| 401R2 | Garbage Truck Driver I Parks Maintenance | \$20.01 | \$20.91 | \$21.85 |
| 401R1 | Garbage Truck Driver I Weed Control | \$21.53 | \$22.50 | \$23.51 |
| 404R | Garbage Truck Driver IV | \$23.17 | \$24.21 | \$25.30 |
| 402M | Gardener I | \$24.32 | \$25.41 | \$26.55 |
| 403M | Gardener II/ Special Events Contact | \$30.98 | \$32.37 | \$33.83 |
| 420Q | Grader Operator | \$24.32 | \$25.41 | \$26.55 |
| 401M | Groundsman Assistant/Special Events | \$24.32 | \$25.41 | \$26.55 |
| 409L | Heavy Duty Mechanic | \$29.51 | \$30.84 | \$32.23 |
| MR427 | HVAC and Controls Technician | \$36.50 | \$38.14 | \$39.86 |
| 403V | Ice Marshall | \$19.53 | \$20.41 | \$21.33 |
| 403E | Irrigation Maintenance Technician | \$26.15 | \$27.33 | \$28.55 |
| 401M2 | Labourer - Night Watering (aka 420N2 foreman I) | \$21.53 | \$22.50 | \$23.51 |
| 401N | Labourer I (Enmax) | \$19.53 | \$20.41 | \$21.33 |
| 402N | Labourer II Public Operations | \$19.53 | \$20.41 | \$21.33 |
| 402T | Labourer/WWTP Operator in Training | \$19.53 | \$20.41 | \$21.33 |
| 417W | Leisure Services Maint. Coord. | \$30.98 | \$32.37 | \$33.83 |
| 417U | LETS Coordinator | \$35.79 | \$37.40 | \$39.08 |
| 401S1 | Machine Operator I Small Flail &/or Turf Maintenance | \$20.01 | \$20.91 | \$21.85 |
| 402S2 | Machine Operator II - Patching Crew | \$20.01 | \$20.91 | \$21.85 |
| 402S3 | Machine Operator II - Traffic Signs | \$20.01 | \$20.91 | \$21.85 |
| 403S2 | Machine Operator III (Bobcat/carge Flail &/or Turf Maintenance) | \$21.53 | \$22.50 | \$23.51 |
| 403S1 | Machine Operator III (Cemetery) | \$21.53 | \$22.50 | \$23.51 |
| 403S8 | Machine Operator III (Packer/roller) | \$20.01 | \$20.91 | \$21.85 |
| 403S6 | Machine Operator III (Skid Steer Loader) | \$20.01 | \$20.91 | \$21.85 |
| 403S10 | Machine Operator III (Skipline Operator) | \$21.53 | \$22.50 | \$23.51 |
| 403S7 | Machine Operator III (Street Sweeper Operator) | \$21.53 | \$22.50 | \$23.51 |
| 407S | Machine Operator IV (Flusher/Eductr) | \$23.17 | \$24.21 | \$25.30 |
| 404S1 | Machine Operator IV (Roller - Paving Crew) | \$21.53 | \$22.50 | \$23.51 |
| 405S1 | Machine Operator V (Paver Operator) | \$21.53 | \$22.50 | \$23.51 |
| 405S2 | Machine Operator V (Screed Operator) | \$21.53 | \$22.50 | \$23.51 |
| 405S | Machine Operator V (W&WW) | \$23.17 | \$24.21 | \$25.30 |
| 420L | Mechanical Systems Tradesman (Plmg) | \$30.98 | \$32.37 | \$33.83 |
| 428N | Millwright | \$29.51 | \$30.84 | \$32.23 |
| 403S4 | Mosquito Technician | \$27.45 | \$28.69 | \$29.98 |
| 405J | Nature Interpretation Coordinator | \$32.54 | \$34.00 | \$35.53 |
| 404J | Nature Interpretation Technician | \$27.45 | \$28.69 | \$29.98 |
| 401V | Nature Program Leader | \$23.17 | \$24.21 | \$25.30 |
| 422U | Operator II - WWTP | \$26.15 | \$27.33 | \$28.55 |
| 410H | Parking Meter Technician | \$21.53 | \$22.50 | \$23.51 |
| 401S2 | Parks and Sportsfield Maintenance (Machine Op I) | \$21.53 | \$22.50 | \$23.51 |
| 401S3 | Parks Construction Machine Operator I | \$20.01 | \$20.91 | \$21.85 |
| 403S9 | Parks Construction Skid Steer Loader (Machine Op III) | \$21.53 | \$22.50 | \$23.51 |
| 406H | Parks Operations Coordinator | \$35.79 | \$37.40 | \$39.08 |
| 403S11 | Parks Snow Removal (Machine Operator III) | \$21.53 | \$22.50 | \$23.51 |
| 408Q | Parks Support Technician | \$29.51 | \$30.84 | \$32.23 |
| 403N1 | Parks Utility Worker I (Irrigation) | \$23.17 | \$24.21 | \$25.30 |
| 402L | Partsman | \$27.45 | \$28.69 | \$29.98 |
| 402S1 | Pesticide Applicator - Mosquito Control | \$20.01 | \$20.91 | \$21.85 |
| 403S5 | Pesticide Applicator (no license) | \$20.01 | \$20.91 | \$21.85 |
| 403S3 | Pesticide Applicator Licensed | \$24.32 | \$25.41 | \$26.55 |
| 407N | Pipelayer | \$22.06 | \$23.05 | \$24.09 |

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|-------|--|---------|---------|---------|
| 405N | Police Maintenance Worker | \$21.53 | \$22.50 | \$23.51 |
| 411N | Purchasing/Supply Agent | \$24.32 | \$25.41 | \$26.55 |
| 403F | Senior By-law Enforcement Officer | \$32.54 | \$34.00 | \$35.53 |
| 409H | Senior Surveyor | \$27.45 | \$28.69 | \$29.98 |
| 416Q | Service Truck (Containers Maint) | \$23.17 | \$24.21 | \$25.30 |
| 460N | Shrub Crew Foreman | \$27.45 | \$28.69 | \$29.98 |
| 405H | Sign Technician | \$24.32 | \$25.41 | \$26.55 |
| 411N2 | Small Tool Technician | \$22.06 | \$23.05 | \$24.09 |
| 460N1 | Snow Removal Foreman | \$29.51 | \$30.84 | \$32.23 |
| 401S4 | Snow Removal Machine Operator I | \$20.01 | \$20.91 | \$21.85 |
| 421N6 | Snowstorm Watch | \$23.17 | \$24.21 | \$25.30 |
| 403A | Special Projects and Volunteer Coord | \$29.51 | \$30.84 | \$32.23 |
| 417Q | Streets Equipment Operator I | \$21.53 | \$22.50 | \$23.51 |
| 418Q | Streets Equipment Operator II | \$21.53 | \$22.50 | \$23.51 |
| 419Q | Streets Equipment Operator III | \$24.32 | \$25.41 | \$26.55 |
| 404H | Surveyor | \$26.15 | \$27.33 | \$28.55 |
| 402J | Theater Technician | \$24.32 | \$25.41 | \$26.55 |
| 403J | Theatre Support Technician | \$27.45 | \$28.69 | \$29.98 |
| 406H2 | Transportation Operations Coordinator | \$35.79 | \$37.40 | \$39.08 |
| 411Q1 | Truck Driver I - Parks | \$19.53 | \$20.41 | \$21.33 |
| 411Q | Truck Driver I - Patching Crew | \$20.01 | \$20.91 | \$21.85 |
| 412Q3 | Truck Driver II - Flusher Truck | \$20.01 | \$20.91 | \$21.85 |
| 412Q2 | Truck Driver II - Patching Crew | \$20.01 | \$20.91 | \$21.85 |
| 413Q | Truck Driver III and/or IV | \$22.06 | \$23.05 | \$24.09 |
| 464H | Urban Forestry Technician | \$29.51 | \$30.84 | \$32.23 |
| 403N6 | Utility Worker I - Paving Crew | \$20.01 | \$20.91 | \$21.85 |
| 403N5 | Utility Worker I - Traffic Signs | \$20.01 | \$20.91 | \$21.85 |
| 403N3 | Utility Worker I Water & Waste Water | \$21.53 | \$22.50 | \$23.51 |
| 403N4 | Utility Worker I Streets | \$21.53 | \$22.50 | \$23.51 |
| 404N8 | Utility Worker II - Amenity Services | \$21.53 | \$22.50 | \$23.51 |
| 404N4 | Utility Worker II (Facility Svcs) | \$21.53 | \$22.50 | \$23.51 |
| 404N5 | Utility Worker II (Fleet Services) | \$22.06 | \$23.05 | \$24.09 |
| 404N7 | Utility Worker II (Inventory) | \$24.32 | \$25.41 | \$26.55 |
| 404N | Utility Worker II (Irrigation) | \$24.32 | \$25.41 | \$26.55 |
| 404N3 | Utility Worker II (Temp Traffic Sign) | \$23.17 | \$24.21 | \$25.30 |
| 404N2 | Utility Worker II (Traffic Signs) | \$21.53 | \$22.50 | \$23.51 |
| 404N6 | Utility Worker II (Water Works) | \$22.06 | \$23.05 | \$24.09 |
| 402Q | Vehicle/Equipment Trainer | \$24.32 | \$25.41 | \$26.55 |
| 403H | Video Inspection Technician | \$23.17 | \$24.21 | \$25.30 |
| 411P | Warehouse Attendant | \$22.06 | \$23.05 | \$24.09 |
| 418W | Warehouse/Inventory Supervisor | \$23.17 | \$24.21 | \$25.30 |
| 422T | Waste and Recycling Planner | \$24.32 | \$25.41 | \$26.55 |
| 401H | Waste Water Treatment Lab Tech Assistant | \$21.53 | \$22.50 | \$23.51 |
| 406H3 | Wastewater Collection Coordinator | \$35.79 | \$37.40 | \$39.08 |
| 406H6 | Water Distribution Coordinator | \$35.79 | \$37.40 | \$39.08 |
| 406H9 | Water Metershop Ops Supervisor | \$35.79 | \$37.40 | \$39.08 |
| 412Q1 | Water Truck Driver II | \$20.01 | \$20.91 | \$21.85 |
| 403L | Welder Fabricator (Machinist) | \$29.51 | \$30.84 | \$32.23 |
| 421U | WWTP Operator Level I | \$23.17 | \$24.21 | \$25.30 |
| 410U | WWTP Operator/Lab Analyst | \$27.45 | \$28.69 | \$29.98 |
| 415U | WWTP Process Coordinator | \$35.79 | \$37.40 | \$39.08 |
| 916B1 | A/R Assistant - Finance | \$23.17 | \$24.21 | \$25.30 |
| 902B | Account Clerk II (Comm Services) | \$22.06 | \$23.05 | \$24.09 |
| 902B1 | Account Clerk II (Infrastructure) | \$22.06 | \$23.05 | \$24.09 |
| 903B1 | Account Clerk III (Enmax Center) | \$22.06 | \$23.05 | \$24.09 |
| 903B | Account Clerk III (Finance) | \$26.15 | \$27.33 | \$28.55 |
| 903B2 | Account Clerk III (Infrastructure) | \$22.06 | \$23.05 | \$24.09 |

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|---------|--|---------|---------|---------|
| 904B | Account Clerk IV (Assessment) | \$23.17 | \$24.21 | \$25.30 |
| 909B3 | Accounts Payable Support | \$23.17 | \$24.21 | \$25.30 |
| 907A4 | Administrative Assistant (Community Development) | \$23.17 | \$24.21 | \$25.30 |
| 912A | Aldermen's Assistant | \$24.32 | \$25.41 | \$26.55 |
| MR923 | AM/FM System Administrator | \$37.66 | \$39.35 | \$41.12 |
| MR910-1 | Appraiser I | \$33.27 | \$34.77 | \$36.33 |
| MR910-2 | Appraiser II | \$38.52 | \$40.25 | \$42.06 |
| MR910-3 | Appraiser III | \$43.78 | \$45.75 | \$47.81 |
| 910A | Archives Assistant | \$23.17 | \$24.21 | \$25.30 |
| 902J | Archivist/Records Analyst | \$32.54 | \$34.00 | \$35.53 |
| 970A1 | Asset Management Analyst - Systems | \$27.45 | \$28.69 | \$29.98 |
| 970C | Asset Mgt Business Analyst | \$29.51 | \$30.84 | \$32.23 |
| 904G | Assistant Development Officer | \$29.51 | \$30.84 | \$32.23 |
| 970A | Asst Mgt Planner | \$29.51 | \$30.84 | \$32.23 |
| 917B | Benefits Technician | \$26.15 | \$27.33 | \$28.55 |
| 910D1 | Business Systems Analyst I | \$29.51 | \$30.84 | \$32.23 |
| 902Z | Case Management Analyst | \$24.32 | \$25.41 | \$26.55 |
| 902M | Census & Election Coordinator | \$27.45 | \$28.69 | \$29.98 |
| 915B | Claims Officer | \$29.51 | \$30.84 | \$32.23 |
| 902A2 | Clerk II (Enmax) | \$19.53 | \$20.41 | \$21.33 |
| 903A2 | Clerk III (ERC) | \$21.53 | \$22.50 | \$23.51 |
| 907A2 | Clerk III (Public Operations) | \$23.17 | \$24.21 | \$25.30 |
| 907A3 | Clerk III (Tenders) | \$23.17 | \$24.21 | \$25.30 |
| 904A2 | Clerk IV (ARB Coordinator) | \$23.17 | \$24.21 | \$25.30 |
| 904A5 | Clerk IV (CID Technician) | \$23.17 | \$24.21 | \$25.30 |
| 904A | Clerk IV (Electric Operations) | \$21.53 | \$22.50 | \$23.51 |
| 904A4 | Clerk IV (Event/Admin Asst-Mayor) | \$26.15 | \$27.33 | \$28.55 |
| 904A1 | Clerk IV (Fleet Services) | \$23.17 | \$24.21 | \$25.30 |
| 904A3 | Clerk IV-Legislative Services Coord | \$23.17 | \$24.21 | \$25.30 |
| 902A1 | Clerk Typist II (Dev. Services) | \$20.01 | \$20.91 | \$21.85 |
| 906A | Clerk Typist II (HSCC) | \$20.01 | \$20.91 | \$21.85 |
| 907A | Clerk Typist III (Business License) | \$23.17 | \$24.21 | \$25.30 |
| 903A3 | Clerk Typist III (Bylaw Clerk) | \$22.06 | \$23.05 | \$24.09 |
| 907A1 | Clerk Typist III (Cemetery) | \$24.32 | \$25.41 | \$26.55 |
| 966A | Clerk-Typist II - Relief | \$20.01 | \$20.91 | \$21.85 |
| 908A1 | Community Services Assistant | \$22.06 | \$23.05 | \$24.09 |
| 924H | Corporate Communications Coord. | \$32.54 | \$34.00 | \$35.53 |
| 908G | Corporate Land Administrator | \$35.79 | \$37.40 | \$39.08 |
| 928A1 | Corporate Mail Room Coordinator | \$20.01 | \$20.91 | \$21.85 |
| 979B | Corporate Services Buyer | \$23.17 | \$24.21 | \$25.30 |
| 911A | Council Committee Assistant | \$23.17 | \$24.21 | \$25.30 |
| 901Q | Courier | \$21.53 | \$22.50 | \$23.51 |
| 901Z1 | CPIC Technician | \$26.15 | \$27.33 | \$28.55 |
| 911Z | Crime Analyst | \$29.51 | \$30.84 | \$32.23 |
| 906B | Customer Account Cashier | \$22.06 | \$23.05 | \$24.09 |
| 909B | Customer Acct Clerk II (Asmt) | \$23.17 | \$24.21 | \$25.30 |
| 909B1 | Customer Acct Clerk II (EMS Asst) | \$22.06 | \$23.05 | \$24.09 |
| 916C | Data Acquisition and Entry Tech | \$22.06 | \$23.05 | \$24.09 |
| 902A3 | Data Clerk (Fire/EMS) | \$21.53 | \$22.50 | \$23.51 |
| 917D | Data Management and Printing Technician | \$29.51 | \$30.84 | \$32.23 |
| MR918 | Database Administrator II | \$39.37 | \$41.14 | \$42.99 |
| MR917 | Database Analyst | \$35.43 | \$37.02 | \$38.69 |
| MR928 | Development Officer | \$42.69 | \$44.61 | \$46.62 |
| 901F | Development Services Assistant | \$24.32 | \$25.41 | \$26.55 |
| 901J1 | Display Artist (Galt Museum) | \$27.45 | \$28.69 | \$29.98 |
| 901J | Display Artist (HSCC) | \$26.15 | \$27.33 | \$28.55 |
| 918A | Economic Development Liaison | \$30.98 | \$32.37 | \$33.83 |

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|-------|--|---------|---------|---------|
| 996A | Electric Accounting Support | \$29.51 | \$30.84 | \$32.23 |
| MR921 | Electric Distribution Project Coord | \$35.58 | \$37.18 | \$38.85 |
| 920A | Electric Metering Clerk | \$22.06 | \$23.05 | \$24.09 |
| MR922 | Electric Transmission Technologist | \$35.58 | \$37.18 | \$38.85 |
| 904K | Environmental Program Assistant | \$26.15 | \$27.33 | \$28.55 |
| MR909 | ERP Analyst | \$35.43 | \$37.02 | \$38.69 |
| MR902 | ERP Specialist II | \$40.90 | \$42.74 | \$44.66 |
| 907D | ERP Technician (JDE) | \$29.51 | \$30.84 | \$32.23 |
| 914A | Facility Booking Clerk | \$23.17 | \$24.21 | \$25.30 |
| 909A | Facility Services Technician | \$23.17 | \$24.21 | \$25.30 |
| 903H | FDM Database Support | \$24.32 | \$25.41 | \$26.55 |
| 927A | FDM Systems Administrator | \$29.51 | \$30.84 | \$32.23 |
| 926B | Finance Reception / Customer Account Cashier | \$23.17 | \$24.21 | \$25.30 |
| 964B2 | Finance Tech (Benefits) | \$27.45 | \$28.69 | \$29.98 |
| 964B1 | Finance Tech (Galt Museum) | \$27.45 | \$28.69 | \$29.98 |
| 964B | Finance Technician | \$27.45 | \$28.69 | \$29.98 |
| 964B | Finance Technician (Asset Mgt Analyst) | \$27.45 | \$28.69 | \$29.98 |
| 926A | Fire & EMS Executive Asst | \$23.17 | \$24.21 | \$25.30 |
| 901A | Fire/EMS Clerk | \$20.01 | \$20.91 | \$21.85 |
| 904Z | Forensic Identification Technician | \$22.06 | \$23.05 | \$24.09 |
| 901B | Galt Account Clerk (Account Clerk I) | \$23.17 | \$24.21 | \$25.30 |
| MR901 | GIS Analyst | \$40.14 | \$41.95 | \$43.84 |
| 906D | GIS/CAD Coordinator | \$29.51 | \$30.84 | \$32.23 |
| 921H | GIS/CAD Technician II | \$27.45 | \$28.69 | \$29.98 |
| 913B | GST Coordinator | \$27.45 | \$28.69 | \$29.98 |
| 907B | Head Customer Account Cashier | \$27.45 | \$28.69 | \$29.98 |
| 925A | HR Assistant | \$23.17 | \$24.21 | \$25.30 |
| 905H | Human Resources Technician | \$24.32 | \$25.41 | \$26.55 |
| 913H | Infrastructure Construction and Survey Coordinator | \$30.98 | \$32.37 | \$33.83 |
| 902H1 | Infrastructure Engineering Student Level II | \$23.17 | \$24.21 | \$25.30 |
| 924A | Infrastructure Pay & Acct Tech | \$24.32 | \$25.41 | \$26.55 |
| 919D | IT Customer Support Technician | \$26.15 | \$27.33 | \$28.55 |
| 914H | Junior Electrical Technologist | \$29.51 | \$30.84 | \$32.23 |
| 911G | Land Dev. Project Administrator | \$35.79 | \$37.40 | \$39.08 |
| 912H | Land Development Assistant | \$23.17 | \$24.21 | \$25.30 |
| 909G | Land Sales Assistant | \$23.17 | \$24.21 | \$25.30 |
| 923A | Legislative Meeting and Project Support Technician | \$23.17 | \$24.21 | \$25.30 |
| 907W | Leisure Services Support Technician | \$27.45 | \$28.69 | \$29.98 |
| 910J | Marketing & Communications Officer | \$24.32 | \$25.41 | \$26.55 |
| 980B | Materials and Services Coordinator | \$27.45 | \$28.69 | \$29.98 |
| 908M | Museum Attendant | \$20.01 | \$20.91 | \$21.85 |
| 904J | Museum Collection Technician | \$29.51 | \$30.84 | \$32.23 |
| 903J | Museum Curator | \$32.54 | \$34.00 | \$35.53 |
| 901V | Museum Program Administrator | \$27.45 | \$28.69 | \$29.98 |
| 902V | Native Interpreter | \$20.01 | \$20.91 | \$21.85 |
| 936H | Network Support Technician I | \$29.51 | \$30.84 | \$32.23 |
| 939H | Network Systems Admin (Corporate) | \$37.58 | \$39.27 | \$41.04 |
| 939H1 | Network Systems Admin (Police) | \$32.54 | \$34.00 | \$35.53 |
| 934H | Network Systems Analyst | \$35.79 | \$37.40 | \$39.08 |
| 971A | Permit Technician | \$29.51 | \$30.84 | \$32.23 |
| 909Z | Photo Radar Enforcement Coordinator | \$26.15 | \$27.33 | \$28.55 |
| 912G | Planner II | \$37.58 | \$39.27 | \$41.04 |
| 909X | Planner/Scheduler | \$32.54 | \$34.00 | \$35.53 |
| 930A | Police Administrative Asst (Accred) | \$21.53 | \$22.50 | \$23.51 |
| 930A1 | Police Administrative Asst (HR) | \$21.53 | \$22.50 | \$23.51 |
| 901Z | Police Administrative Support (formerly 901Z2) | \$23.17 | \$24.21 | \$25.30 |
| 907Z | Police Exhibits Technician | \$27.45 | \$28.69 | \$29.98 |

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|---------|--|---------|---------|---------|
| 910Z1 | Police Information Specialist | \$24.32 | \$25.41 | \$26.55 |
| 935H | PSCC IT Integrator | \$30.98 | \$32.37 | \$33.83 |
| 929A | Quartermaster Stores Clerk | \$26.15 | \$27.33 | \$28.55 |
| 902A | Records Clerk - Clerk II | \$23.17 | \$24.21 | \$25.30 |
| 930H | Right of Way Coordinator | \$29.51 | \$30.84 | \$32.23 |
| 903A | Safety Administrative Clerk | \$23.17 | \$24.21 | \$25.30 |
| MR911-1 | SCO Entry Level | \$30.93 | \$32.32 | \$33.77 |
| MR911-2 | SCO Level I | \$34.14 | \$35.68 | \$37.29 |
| MR911-3 | SCO Level II | \$36.95 | \$38.61 | \$40.35 |
| MR911-4 | SCO Level III | \$40.17 | \$41.98 | \$43.87 |
| 905B1 | Senior Accounting Tech (Finance) | \$27.45 | \$28.69 | \$29.98 |
| MR920 | Senior Electrical Technologist | \$41.99 | \$43.88 | \$45.85 |
| MR924 | Senior Project Administrator | \$37.61 | \$39.30 | \$41.07 |
| MR911-5 | Senior SCO | \$43.39 | \$45.34 | \$47.38 |
| 928A | Senior Secretarial Assistant | \$23.17 | \$24.21 | \$25.30 |
| 968A1 | Senior Secretarial Assistant (Fire HQ) | \$23.17 | \$24.21 | \$25.30 |
| 923E | Senior Time and Labour Tech | \$27.45 | \$28.69 | \$29.98 |
| 911H | Sewer & Water Technologist | \$30.98 | \$32.37 | \$33.83 |
| 910H | Solid Waste & Recycling Tech | \$27.45 | \$28.69 | \$29.98 |
| 905J | Special Events/Volunteer Coord. | \$26.15 | \$27.33 | \$28.55 |
| MR925 | Subdivision Construction Coord. | \$37.99 | \$39.70 | \$41.49 |
| 907F | Subdivision Planner I | \$29.51 | \$30.84 | \$32.23 |
| 903I | Support Services Coordinator | \$30.98 | \$32.37 | \$33.83 |
| 937H | System Administrator | \$35.79 | \$37.40 | \$39.08 |
| 921A | Tax/Utility Coordinator | \$32.54 | \$34.00 | \$35.53 |
| 904H | Technician III (Fleet Services) | \$26.15 | \$27.33 | \$28.55 |
| 938H | Telecommunication Technician | \$32.54 | \$34.00 | \$35.53 |
| 922E | Time & Labour Technician | \$24.32 | \$25.41 | \$26.55 |
| 908H | Traffic Technician | \$29.51 | \$30.84 | \$32.23 |
| 901L | Training and Development Assistant | \$20.01 | \$20.91 | \$21.85 |
| 902N | Treatment Plant Administrative Assistant | \$22.06 | \$23.05 | \$24.09 |
| 911B | Utility Accounts Collector | \$26.15 | \$27.33 | \$28.55 |
| 965B | Utility Analyst | \$30.98 | \$32.37 | \$33.83 |
| 910B | Utility Customer Service Representative | \$24.32 | \$25.41 | \$26.55 |
| 921C | Utility Customer Service Technician | \$30.98 | \$32.37 | \$33.83 |
| 921B | Utility Project Technician Electric | \$30.98 | \$32.37 | \$33.83 |
| 964B3 | Utility Services Analyst | \$27.45 | \$28.69 | \$29.98 |
| MR900 | Utility Systems Specialist | \$37.14 | \$38.81 | \$40.56 |
| 908C | Utility Systems Support Tech | \$26.15 | \$27.33 | \$28.55 |
| 902L | Visitor Services Coordinator (Galt) | \$26.15 | \$27.33 | \$28.55 |
| 902H | Waste Collection Automation Tech. | \$26.15 | \$27.33 | \$28.55 |

In case of discrepancies or omission contact Human Resources where the master list will apply.

**LETTER OF UNDERSTANDING #1
BETWEEN
THE CITY OF LETHBRIDGE
AND THE
CANADIAN UNION OF PUBLIC EMPLOYEES
LOCAL 70**

RE: PERMANENT PART-TIME EMPLOYEES

Permanent Part-time Employee

A "permanent part-time employee" shall be defined as one who has been selected or appointed to an established permanent part-time position and has completed the probationary requirements.

The definition "permanent part-time position" shall mean:

- (a) a single position encompassing a specific set of duties to be filled by a permanent part-time employee
- (b) a position posted and designated by the City as permanent part-time
- (c) a position which is assigned working hours that are less than the regular full-time working hours specified in Article 8.03
- (d) a position which works a regularly scheduled shift that is a minimum of 37.5 hours (inside employee) or 40 hours (outside employee) bi-weekly and does not exceed 60 hours (inside employee) or 64 hours (outside employee) bi-weekly
- (e) a position in which the annual vacation and stat entitlement will be pro-rated on the basis of hours (as specified in the posting) as well as service commencement date
- (f) a position with benefits as follows:

Pension: Pension contributions and pensionable service will be based on standard weekly hours as indicated on the job posting.

Life Insurance: Mandatory 1X or Optional 2X annual salary based on standard weekly hours as indicated on the job posting.

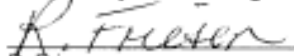
AD&D: Mandatory Flat 1,000.

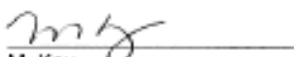
Disability: (STD/LTD) based on standard weekly hours as indicated on the job posting X regular salary for employee/employer contribution into the plan (disability benefit paid for # of standard weekly hours, as indicated on the job posting, not at work due to non-occupational illness/injury).

Blue Cross: as per Article 30.01 – Flexible Benefit Plan.

Signed this 1 day of January, 2009


For the City of Lethbridge:

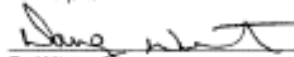

R. Friesen


M. Kay

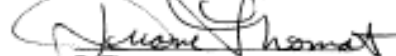

D. Baines


B. Beck


D. Bulpitt

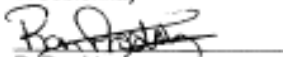

D. Winter

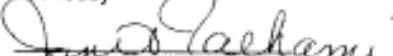
For CUPE Local 70:


D. Thomas


E. Schwarz


T. Joblonkay


R. Preddy


J. Talhami